

**CALEDONIA JOINT FIRE DISTRICT**  
**February 11, 2026**

**MINUTES**

Present: Fire Commissioners Jim Dutton, Ron Beach, Jr., Don Cook, Bill Anderson, and Tony DeMarco

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Deputy Chief John Murray, Dave Boyce, Megan Churchill, Kevin Keenan, and Bob Jake.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Kevin Keenan left the meeting at 7:55 pm.

Dave Boyce from Gallagher Insurance formerly Tompkins Insurance reviewed the District's coverage for 2026. He also noted in October 2025 Gallagher Insurance acquired Tompkins Insurance.

The District 2026 coverage was reviewed with a noted 5% premium increase.

Dave left the meeting at 6:55 pm.

The commissioners reviewed the truck values used from last year's policy. Based upon the changes suggested, the secretary will contact Shane from Gallaher Insurance to obtain a possible increase in premiums. At the March meeting a decision will be made on any truck values.

**Motion #017– 2026**

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicants Mark E. Schroeder, residing at 2345 Black St. Rd, Aolanni Bubel, residing at 14 Stoney Oak Circle, Samuel Dietrich, residing at 3173 East Avenue, Theresa Lambert residing at 3170 Jane St., Elyse Fuhry residing at 3063 #3 Main St. and Allison Fellows residing at 3280 State St. all of Caledonia NY within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicants have been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED on motion of Commissioner DeMarco, seconded by Commissioner Anderson, that applicants Mark E. Schroeder, Aolanni Bubel, Samuel Dietrich, Theresa Lambert, Elyse Fuhry and Allison Fellows be approved for membership in the Caledonia Fire Department with a D status, subject to their completion

of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:

Dutton: Aye  
Beach: Aye  
Cook: Aye  
DeMarco: Aye  
Anderson: Aye

**Motion # 018-2026**

Mr. DeMarco made a motion, seconded by Mr. Anderson and all approved removing Angelica Excalante and Richard Magin from membership.

**Motion #019 -2026**

Mr. Beach made a motion, seconded by Mr. DeMarco, and all approved of the January meeting minutes.

**Chief Churchill's Report:**

- The January Fire Report was provided electronically prior to the meeting. The January Fuel Log was presented.

**Motion #020-2026**

- Mr. Beach made a motion, seconded by Mr. DeMarco, and all approved of the January Fire Report.
- Equipment Update
  - #114 – The Chief reviewed the progress Firematic is making on repairs.
  - #116 – Mr. Anderson is working on the bid documents for sale.
  - Tahoe – Sway bar and tire sensors need replacement. Bob Johnson will do the work, estimated cost of \$941.87. Inspection and oil change was done.
  - Silverado – Mirror has been broken. Part ordered and Chief will do repair.
  - Thermal imaging battery -outstanding.
  - Thermal imaging camera purchase from Chili – received
  - SCBA Masks – require new nose cups and thermo -imaging cameras (TIC) to pass NFPA.
  - Key fobs – more have been ordered from Humphrey, including an update list of District fobs.
  - Line officer's computer had a hard drive failure.
  - KABLES has received the laptop and desktops. Bob Jake will follow up with KABLES for installation. iPad not received by KABLES.
  - Avon has borrowed the District's 5-inch hose.
- PCG moved an airline for the District at no cost, pizza and wings were purchased to thank them.

**Motion #021– 2026**

- Mr. Anderson made a motion, seconded by Mr. Cook, and all agreed to sell a set of 2018 Globe gear to Mumford for \$1,500.
- Meg Churchill noted the following Department/District events:
  - Easter Egg Hunt – March 29 at Jones Hall
  - Recruit NY – April 18
  - Car seat inspection – April 19

**Approved Purchases**

**Motion #022-2026**

- Mr. Dutton made a motion, seconded by Mr. Anderson, and all approved reimbursing the Fire Department in the amount of \$387.15 for the washer’s shipping charges. The washer was obtained through the PERMA/NYS AFC grant approved for the Department.

**Motion # 023-2026**

- Mr. Anderson made a motion, seconded by Mr. Beach, and all approved the purchase of fire prevention items as follows: 500 goody bags, 300 pencils, 100 pencil pouches, and 100 pencil toppers at a cost of \$607.70 from Positive Promotions.

**Motion # 024-2026**

- Mr. Anderson made a motion, seconded by Mr. Cook and all approved the purchase of five thermal cameras at a total cost of \$6,016.25 from Dival as best value for the District, noting the pricing is better than state bid.

**Reported Purchases (under the \$500 threshold that requires motion and approval)**

Krown Salt Wash eliminator - \$200  
 Two one-gallon jugs of dragon soap from Turnout Express - \$32 each.

The following items were requested to be purchased by the treasurer and paid for with the District credit card:

**Fire Prevention and Easter Egg Hunt**

Mochi squishies (72) – \$64.99  
 Bouncy balls (24) - \$16.94  
 Mini Easter basket filler (250 pieces) -\$47.99  
 Lady bug, bees, and ducks (48) -\$19.96  
 MARS Easter candy assortment (110 pieces) -\$56.92  
 Hersey’s Chocolate & Sweets (110 pieces) -\$24.99  
 Laffy Taffy (135 pieces) -\$21.98  
 Sixlets (76 pieces) - \$8.48

**Office Supplies from Staples**

Copy paper -\$39.99  
 Colored copy paper (3) -\$56.07  
 HP 26X toner cartridge - \$298.89

## **Grant Update**

- Grant writing course and infrastructure grants – outstanding.
- DEC grant – The District received notice they have been declined.

## **Fire Commissioner's Reports**

### **Motion # 025-2026**

- Mr. Anderson made a motion, seconded by Mr. DeMarco and all approved allowing the Trout Fest committee to use the Fire Hall on May 30 for their event.
- Mr. Anderson inquired if the Fire Reports could contain more detail on the calls. The Chief noted the support staff may be able to assist.
- Mr. Anderson stated his recent training with Ray DiRaddo, it was noted according to the NYS comptroller, Fire District's should have their inventory electronically or be able to easily produce a list.
- Mr. DeMarco stated the Social Media Policy requires Fire District and Department individuals to acknowledge and agree to abide by it with a signature. The secretary will send a copy of the policy to Deputy Chief Murray.
- Mr. Dutton noted he will write a policy for key fobs.
- Mr. Cook stated he had reviewed December and January bank statements and reconciliations for the Checking, Money Market Account, Capital Reserve CD (3), Building Reserve CD and JUMBO CD bank accounts and noted no discrepancies.

## **Secretary Treasurer's Report**

### **Motion #026-2026**

- Mr. Beach made a motion, seconded by Mr. Cook and all approved of the updated Multiyear Capital Planning Policy as presented with a floor of \$25,000 for projects/assets.

### **Motion #027-2026**

- Mr. Anderson made a motion, seconded by Mr. DeMarco and all approved of the addition of historical and estimated revenues and expenditures to the Multiyear Financial Planning Policy as presented.
- The District received \$4,000 from the Fire Department. The funds were a donation received for the purchase of computers.
- 2025 Audit is beginning this week with Mengel, Metzger, Barr & Co.
- 2025 AFR was filed with the state Comptroller Office this month.

**Motion #028-2026**

- Mr. Anderson made a motion, seconded by Mr. Dutton and all approved to enter Executive Session at 8:40 pm.

**Motion #029-2026**

- Mr. DeMarco made a motion, seconded by Mr. Beach and all approved leaving Executive Session at 8:45 pm.

**Motion #030-2026**

- Mr. DeMarco made a motion, Mr. Beach seconded, and all approved the Treasurer's Report and payment of vouchers #12- 27, totaling \$9,997.02 with the exception of #26 payable to Dival.

**Motion #031 – 2026**

- Mr. Cook made a motion, Mr. Beach seconded, and all approved to adjourn the meeting at 8:50 pm.

Respectfully submitted,

Susan J. Carson  
Secretary/ Treasurer