

**CALEDONIA JOINT FIRE DISTRICT**  
**November 12, 2025**

**MINUTES**

Present: Fire Commissioners: Jim Dutton, Megan Churchill, Don Cook,  
Ron Beach, Jr .and Tony DeMarco.

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Deputy  
Chief John Murray, Bob Jake, Kevin Stone, RJ Kantowski, Ethan  
Donaghue, Bill Anderson and Jeff Lyons from Colden Enterprises.

The was called to order by Chairman Jim Dutton at 6:30 pm. All present participated in the Pledge of Allegiance.

**Motion #142– 2025**

Mr. DeMarco made a motion, seconded by Mr. Beach, and all approved to accept the October meeting minutes.

**Motion #143 – 2025**

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicants Cameo Haskins and Brandon Saraceni, both residing at 3266 South Dr., Caledonia, NY and within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicants have been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED on motion of Commissioner Churchill, seconded by Commissioner DeMarco, that applicants Cameo Haskins and Brandon Saraceni be approved for membership in the Caledonia Fire Department with a D status, subject to their completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:

Dutton: Aye

Beach: Aye

Cook: Aye

Churchill: Aye

DeMarco: Aye

**Chief Churchill's Report:**

- The October Fire Report was provided electronically prior to the meeting. The October Fuel Log was presented.

- Deputy Chief Murray noted the switch from NFIR to NERS has left some information missing and Data Demon III will be correcting this.

**Motion #144 – 2025**

- Mr. Cook made a motion, seconded by Mr. Beach and all approved to accept the October Fire Report.
- Jeff Lyons from Colden Enterprises presented information on Genesis extrication tools SL1 and SL3. If ordered there is a 16-week window to receive either tool. The District’s tools have no trade in value due to age.
- Jeff Lyons left the meeting at 7:15 pm.

**Motion #145 – 2025**

- Mrs. Churchill made a motion, seconded by Mr. DeMarco and all approved the purchase of Genesis extrication tools SL1 from Colden Enterprises not to exceed \$72,577, based upon best value for the District and Colden being the only vendor in our area of New York State.
- Equipment Update
  - Current items
    - #119 – Three window motors need to be replaced. A quote was received in the amount of \$3,086.28 from Penn Power Group.
    - #118- Window motor has been repaired.
    - #117 –The hose bed cover and CALEDONIA windshield lettering have not been provided.
    - Gas meter – Circuit board is in for repair.
    - Generator battery was replaced.
- The Livingston County Chief’s meeting was not held in October.
- Hometown Holidays and the light parade will be on 12/6.
- Lancaster light parade will be held on 11/29.
- PERMA is offering a \$5,000 grant for the purchase of a washer and dryer. Information will be sent to Mr. DeMarco.

**Motion #146 – 2025**

- Mr. Cook made a motion, seconded by Mr. DeMarco and all approved sending GT #112 to the Lancaster light parade.

**Motion #147 – 2025**

- Mr. Dutton made a motion, seconded by Mr. Cook and all approved the purchase of a blade replacement for the chop saw at a cost of \$20.53.

**Motion #148 – 2025**

- Mr. Dutton made a motion, seconded by Mr. Cook and all approved the purchase of batteries for the thermal imaging camera at a cost of \$575.50.

**Motion #149-2025**

- A motion was made by Mrs. Churchill and seconded by Mr. Cook; all approved of the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

**November**

17- Senior citizen lunch

**December**

6 – Breakfast with Santa

11 – Livingston Co. Fire Police Assoc dinner

13 – Vendor show & party

14 – June bug lunch

15 – Helping Families breakfast & senior citizen lunch

17 – Republican Christmas party

20 – Christmas party

21 – Football banquet

**EMS/EMT Report**

**Motion #150-2025**

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the purchase of CPR training manikins in the amount of \$949 from Boundtree as best value for the District.

**Motion #151-2025**

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the purchase of the following supplies:
  - 6- defibrillator pads – \$229.74
  - 6 – paramedic shears - \$13.74
  - 6 – airway kits – \$51.54
  - 6 – Adult BVM bag reservoir mask w/HEPA - \$151.74

**Fire Commissioner’s Reports**

- Mr. DeMarco stated he was obtaining pricing on a grant writing course. Bill Anderson volunteered to give Mr. DeMarco the contact information for Chili’s grant writer.
- Mr. Cook brought up a discussion on response times and 911 dispatching EMT and ambulances to a local accident.

- Mr. Beach noted he received comments from the community regarding the recent use of the Fire Police Van to attend a Buffalo Bills game.
- Mr. Dutton referred to an article in the Fire District Affairs newsletter noting ongoing insurance challenges fire districts face.
- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:
  - Money Market account #7960 ending 10/30.
  - JUMBO CD #2640 opened 10/24/25
  - Checking account ending #5829 ending 11/2.

**Secretary Treasurer’s Report**

- The District received \$1,312 from Selective as a form of profit sharing based upon their claims.

**Motion #152-2025**

- Mr. Dutton made a motion, seconded by Mr. Cook and all approved appointing Marilyn Johnson and Fred Hermansen as ballot clerks for 2025 Fire Commissioner election.

**Motion #153-2025**

- Mrs. Churchill made a motion, seconded by Mr. Beach, and approved the Treasurer’s Report and payment of vouchers #167-179 totaling \$32,308.52.

**Motion #154-2025**

- Mr. Cook made a motion, seconded by Mr. Beach and all approved to adjourn the meeting at 8:50 p.m.

Respectfully submitted,

Susan J. Carson  
Secretary/Treasurer