

# CALEDONIA JOINT FIRE DISTRICT

June 11, 2025

## MINUTES

Present: Fire Commissioners: Jim Dutton, Megan Churchill, and Tony DeMarco.

Excused: Fire Commissioners: Don Cook and Ron Beach, Jr,

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Bob Jake, Pam Rychlicki, Town Councilwoman and Bill Middleton, Town Planning Board.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Mr. Dutton welcomed Pam and Bill to the meeting.

### **Motion #077 – 2025**

Mrs. Churchill made a motion, seconded by Mr. DeMarco, and all approved to accept the May meeting minutes.

### **Motion #078 – 2025**

Mr. Dutton made a motion, seconded by Mrs. Churchill and all approved removing from Rachel Kllier membership.

### **Motion #079 – 2025**

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicant Kylie Smith, residing at 2997 West St, Caledonia, NY and within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicant has been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED on motion of Commissioner Dutton, seconded by Commissioner Churchill, that applicant Kylie Smith be approved for membership in the Caledonia Fire Department with a D status, subject to her completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:

Dutton: Aye

Beach: Not present

Cook: Not present

Churchill: Aye  
DeMarco: Aye

- Ethan Donaghue and Aaron Rychlicki live outside the District and have requested to maintain their active memberships. Their written requests must be approved by the Fire Department first and then brought to the District for final approval.

#### **Chief Churchill's Report:**

- The District Secretary inadvertently neglected to send the May Fire Report to the Board prior to the meeting. The report will be sent prior to the July meeting.
- The May Fuel Log was presented.
- Livingston County Office of Emergency Management Executive Chief's Meeting – See attachment June 25 Chiefs Report.
- Equipment Update
  - Previous matters
    - #114 – Selective has confirmed claim will be paid as previously documented.
    - #119 – Genesis tools have been repaired. No charge.
    - Portable radio (1106) has been sent out for repair. The estimated repair cost is \$545.
  - Current items
    - The Silverado's windshield is expected to be repaired tomorrow.
    - #117 – Final inspection is July 21 in Brayton Florida. List for additional equipment to be finalized and presented at the July meeting.

#### **Motion #080-2025**

- Mr. DeMarco made a motion, seconded by Mrs. Churchill and all approved the purchase of a multiband radio in the amount of \$8,445.

#### **Motion #081-2025**

- Mrs. Churchill made a motion, seconded by Mr. DeMarco and all approved the purchase of a programming cradle for the District's Minitor 7 pagers at a cost of \$62.85.

#### **Motion #082-2025**

- Mrs. Churchill made a motion, seconded by Mr. DeMarco, and all approved the purchase of the following fire prevention supplies: 500 coloring books, 200 -4 pack of crayons, and 500 heat changing pencils at a total cost of \$775 and use of the credit card for payment.
- IT Update
  - Bob Jake noted the station board is not always providing maps for calls. He will contact Knycos to advise.

- Knycos also advised Sue the computer and laptop pricing has increased. New York State is still working on bids.
  - Knycos will also be invited to attend the July meeting to discuss the purchase of a laptop, computer and two iPads. The oldest iPad the District has will not transition over with Windows 11 because of its age.
  - Knycos quoted an initial \$1,500 to onboard all iPads and assist with purchases. Then \$750 annual fee. The District will not move forward with this option.
- Ethan Donaghue and Ivan Carson have received awards from the WNYVFA.

#### **Motion #083-2025**

- A motion was made by Mrs. Churchill and seconded by Mr. DeMarco; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

#### **June**

14- Graduation party  
 21 – Two birthday parties  
 22 -Church retirement party  
 24 -Primary elections

#### **EMS/EMT Report**

- Livingston County EMS highlights – See attachment June 25 EMS summary.

#### **Fire Commissioner's Reports**

- Mr. DeMarco stated he has applied for a grant to obtain a Genesis hose washer.
- Mr. Dutton stated Waste Management is picking up the garbage on Thursdays, not Fridays.

#### **Secretary Treasurer's Report**

- One book of Forever stamps was purchased for \$73.

#### **Motion #084-2025**

- Mr. DeMarco made a motion, seconded by Mr. Beach, and approved the Treasurer's Report and payment of vouchers #86-104 totaling \$25,758.41.

#### **Motion #085-2025**

- Mrs. Churchill made a motion, seconded by Mr. DeMarco and all approved adjourning the meeting at 7:30 p.m.

Respectfully submitted, Susan J. Carson, Secretary/ Treasurer