

CALEDONIA JOINT FIRE DISTRICT

May 14, 2025

MINUTES

Present: Fire Commissioners: Jim Dutton, Don Cook, Ron Beach, Jr, and Tony DeMarco.

Excused: Fire Commissioner: Megan Churchill

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Deputy Chief John Murray, Bob Jake, Kevin Stone, Chloe Murray, and Joshua Hanbach.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

A moment of silence was taken to honor the memory of Debbie Bishop and Susan Reid.

Motion #065 – 2025

Mr. Dutton made a motion, seconded by Mr. Cook and all approved the appointment of Sue Carson as Secretary/Treasurer for 2025 at a rate of \$17,000 annually and further stated the secretary shall have custody of the records of the Caledonia Fire District and is also designated as Freedom of Information Officer of said District. The appointment of Sue Carson as Secretary/Treasurer is also dependent upon being approved by Tompkins Insurance for bonding.

Motion #066 – 2025

Mr. Cook made a motion, seconded by Mr. DeMarco and all approved removing Debbie Bishop from membership due to her passing.

Motion #067 – 2025

Mr. Cook made a motion, seconded by Mr. DeMarco, and all approved to accept the April meeting minutes.

Chief Churchill's Report:

- The following reports were presented:
 - April Fire Report –provided electronically prior to meeting.
 - April Fuel Log

Motion #068-2025

- Mr. Cook made a motion, seconded by Mr. Beach, and all approved the April Fire Report.

- Chief Churchill met with Caledonia Mumford Central School Superintendent Chenaille to discuss the financial challenges the fire district and school face.
- Equipment Update
 - Previous matters
 - #118 – Check engine light issue has been resolved and ladder test completed.
 - Tahoe radio-Radio ID from Genesee County has been received.
 - Structural turn out gear – Received.
 - Current items
 - Fire Police gear – Expect to be shipped by 8/29.
 - #114 – Selective is conducting an internal investigation of their adjuster due to discrepancies found in repair quote.
 - Blow hard fan – shipping 5/26
 - #118 – Non destruct test is due on ladder.
 - #119 – Genesis tools are still leaking. Waiting for the return of the representative who is out due to a family emergency.
 - Nonstructural turn out gear is on back order.
 - #117 – No tentative date for inspection
 - #116 – No decision currently to sell or keep truck.
 - Portable radio (1106) is being sent out for repair. The estimated repair cost is \$545.

Motion #069-2025

- Mr. Cook made a motion, seconded by Mr. DeMarco and all approved the purchase of four batteries for use in the APX 4000 portables at state bid in the amount of \$535.80 and the purchase of a bank charger for portables at state bid in the amount of \$488.11.

Motion #070-2025

- Mr. DeMarco made a motion, seconded by Mr. Dutton, and all approved the purchase of five Minitor 7 pagers at a total cost of \$1,794.

Motion #071-2025

- Mr. Cook made a motion, seconded by Mr. Dutton, and all approved the purchase and installation of four tires mounted for the Tahoe to by Caledonia Garage at a total cost of \$1,080.

Motion #072-2025

- Mr. DeMarco made a motion, seconded by Mr. Beach, and all approved the purchase of the raspberry pi device at a cost of \$150 from Kables.
- Bob Jake noted the main computer is not on Windows 11. Sue added Knycos had stated the printers should not be affected.
- A DWI drill will be held on May 29.

Motion #073-2025

- A motion was made by Mr. Cook and seconded by Mr. Dutton; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

May

16- Funeral

17- Birthday party and Wedding

18- Wedding and Graduation party

25 – Birthday party

June

5- National Grid presentation

EMS/EMT Report

- Supplies have been received that were approved of last month.
- In August Mumford will host an EMT class.
- Will Dietrich has passed his practical exam and now will be taking the written exam.

Fire Commissioner's Reports

- Mr. Dutton stated he will follow up with the Mayor to schedule a meeting to discuss the addition of showers to the Fire Hall/ Village building. Chief Churchill will attend also.
- Mr. DeMarco stated he has received inquiries regarding whether the District intends to keep the land on Route 5. The Board noted the District has no intention to sell.
- Mr. Dutton stated the Village will provide a bin and tote from Waste Management. Garbage pickup is on Fridays.
- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:
 - Money Market account #7960 ending 04/29/25.
 - Checking account #5829 ending 04/30/25 and 03/31/25.
 - JUMBO CD #5674 opened 04/09/25.

Secretary Treasurer's Report

- The 2024 audit has been distributed to the board, posted on the district website, provided to the NYS Comptroller and the Town Clerk as required.
- The online version of QuickBooks has been purchased for \$659 annually. It does not have a Budget and Profit and Loss Comparison report.
- Selective contacted the District and stated a partial payment in the amount of \$45,558.94 has been approved from damages to #114. It was direct deposited on April 25.

Motion #074-2025

- Mr. Cook made a motion, seconded by Mr. Beach and all approved payment to the Fire Department in the amount of \$894.84 and Lamont Awards and Apparel in the amount of \$213.80 for Babysitter Banquet expenses.

Motion #075-2025

- Mr. DeMarco made a motion, seconded by Mr. Beach, and approved the Treasurer's Report and payment of vouchers #68-85 totaling \$43,061.76.

Motion #076-2025

- Mr. DeMarco made a motion, seconded by Mr. Cook and all approved adjourning the meeting at 7:40p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer