

**CALEDONIA FIRE DISTRICT**  
**November 13, 2024**

**MINUTES**

Present: Fire Commissioners Jim Dutton, Meg Churchill, and Ron Beach, Jr.

Excused: Don Cook

Others Present: Sue Carson, Secretary/Treasurer, Chief Mike Churchill, Deputy Chief John Murray, Bob Jake, Ethan Donaghue, and Kevin Stone.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m.

**Motion #138 – 2024**

Mr. Beach made a motion, seconded by Mrs. Churchill, and all approved to accept the September meeting minutes.

**Motion #139 – 2024**

Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the following members of the Fire Department be removed from the Active list: Ronald Beach III, Sandra Bickford, Stephen Bishop, Anthony Criscouli, Jacon Greene, Matthew Heins, Barbara Keenan, Nicholas Mesiti, Jacob Oltman, Heather Slocum, Timothy Beavers, Todd Bickford, Justin Carpino, Joshua Gerber, Kevin Hammond, Heather Hogle, Kevin Keenan, Michael O'Marra, Charlie Rubinrott, and Christopher Wood.

**Chief Churchill's Report:**

- The Fuel Log for September was presented.
- The September Fire Report was not available.
- The District's Christmas Light Parade will be held December 7.

**Motion #140 – 2024**

- Mrs. Churchill made a motion, seconded by Mr. Beach, and all approved of sending Aaron Rychlicki and the grass truck to the Town of Lancaster for their light parade.

**Motion #141– 2024**

- Mrs. Churchill made a motion, seconded by Mr. Beach, and all approved allowing Hometown Holidays to use the Fire Hall on 12/7/24.

- The District received a request to send available firefighters to the wildfires in NY, NJ and PA border. Brush fire fighting equipment has been requested also. Estimated they will be there for 72 hours. See attachment Liv Co FCEM November 2024.
- Pump tests for #114 and #116 will be at the end of the year or next year.
- There have been concerns over the level of service the District has received from Firematic. Deputy Chief Murray will contact them and report back to the commissioners.
- Deputy Chief John Murray reported the following:
  - #117 – Radio mount placement was discussed with Firematic.
  - The license plate bulb on the Tahoe (1101) was replaced.
  - Provided Member Points Report.
  - Livingston County Executive Chief’s Meeting – Car one resigned and car two is in charge until a replacement is hired.
  - Willie Shannon’s gear has not been received.

**Motion #142 – 2024**

- Mrs. Churchill made a motion, seconded by Mr. Beach, and all approved the purchase of two DeWalt 20V MAX cordless work lights and one two pack of Lithium-ion batteries at a cost of \$450.51 from Amazon for the Fire Police and use of the District credit card for payment. Home Depot price was \$479.78.

**Motion #143 – 2024**

- Mrs. Churchill made a motion, seconded by Mr. Dutton, and all approved the purchase of two Emergency Scene Ahead signs at a total cost of \$696, three light batons at a total cost of \$114 and one Flex Safe barricade at a cost of \$283 by the Fire Police from Witmer.

**Motion #144 – 2024**

Mrs. Churchill made a motion, seconded by Mr. Dutton, and all approved the purchase of ten tourniquets at a cost of \$28 each plus freight of \$14 from Witmer.

**Motion #145 – 2024**

Mrs. Churchill made a motion, seconded by Mr. Beach, and all approved the purchase of the following from Witmer as best value for the District with only two vendors available for NFPA rope:

- 8- Yates Tower hook, 12 ft -\$232 each
- 12 – Sterling rope lightning anchor hooks - \$107 each
- 1 – Sterling 8 mm personal escape rope @ \$259
- 3 – Bushnell legacy Binoculars - \$154 each
- Freight -\$48
- 1 – Yates ladder carabineer -\$67
- Freight - \$13
- 1 – Sterling SYNC 11mm static rescue 300 ft - \$317

- Freight - \$21
- The request for the purchase of two sets of turnout gear for the Fire Police at a cost of \$3,096 at state bid will be tabled until 2025.
- The request for the purchase of Fire Prevention giveaway supplies will be tabled until 2025.
- Cameron Countryman is receiving training as an interior firefighter and Joshua Hanbach as an EMT.

**Motion #146 – 2024**

- A motion was made by Mrs. Churchill and seconded by Mr. Beach; all approved of the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

November

- 16- Dinner
- 18 – Blood drive
- 18 – Sr. Citizens
- 21- Chief’s meeting
- 24 – Celebration of Life

December

- 5- Livingston County Healthy Family meeting
- 6 – Retirement party
- 7- Breakfast with Santa
- 14 – Craft sale
- 16 – Sr. citizens meeting

**EMS/EMT Report:**

- EMT’s have still not come to a consensus on their preference for uniforms.

**Motion #147 – 2024**

- A motion was made by Mrs. Churchill and seconded by Mr. Beach and all approved purchasing the following from Boundtree:
  - 1 pk Deluxe pulse oximeter blood oxygen level monitor - \$176.97
  - 4 boxes Face mask level III - \$54.76
  - 2 boxes Curaplex large triton grip SE nitrile exam gloves - \$23.38
  - 4 boxes Curaplex medium large triton grip SE nitrile exam gloves - \$46.76
  - 1 pk of Curaplex disposable pen lights - \$8.29
  - 2 pks of Glucose 15 oral glucose gel - \$33.98
  - 2 boxes of paper surgical tape 10 yds x 3 in. - \$30.98
  - 4 boxes of gauze pads 4x4 in - \$31.96
  - 5 boxes of Curaplex abdominal combine dressing 5 x 9 in- \$23.95.

## **Fire Hall Construction Update**

- Mr. Dutton noted the bond resolution was defeated on 10/29/24.
- Mr. Dutton requested a thank you be sent to Kevin Donaghue and his staff for all their efforts.

## **Fire Commissioners Report**

- Mr. Dutton noted the following:
  - The NYS Comptroller report has been received by all commissioners
  - The findings note the District lacked a Fund Balance Policy and Multiyear Capital Plan.
  - The corrective action plan is due by February 6, 2025.
  - Required notice by the NYS Comptroller has been posted in the Livingston County News.

## **Secretary Treasurer's Report**

### **Motion #148 – 2024**

- Mrs. Churchill made a motion, seconded by Mr. Dutton and all approved payment to VFIS for the cancer disability policy in the amount of \$6,915.

### **Motion #149 – 2024**

- Mrs. Churchill made a motion, seconded by Mr. Dutton, and all approved adding Karen Rychlicki as an additional ballot clerk for the December 10 Fire Commissioner election.

### **Motion #150 – 2024**

- Mrs. Churchill made a motion, seconded by Mr. Dutton and all approved the purchase of ink cartridges for the Secretary at a cost of \$140 and a box of manila file folders at a price of \$25, including use of the credit card for payment

### **Motion #151 – 2024**

- Mrs. Churchill made a motion, seconded by Mr. Beach, and all approved the Treasurer's Report and payment of vouchers #171-188 totaling \$17,192.13.

### **Motion #152 – 2024**

- Mrs. Churchill made a motion, seconded by Mr. Beach, and all approved adjourning the meeting at 7:40 p.m.

Respectfully submitted,

Susan J. Carson  
Secretary/ Treasurer