

CALEDONIA FIRE DISTRICT
August 14, 2024

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Ron Beach Jr. and Sue Carson, Secretary/Treasurer

Others Present: Chief Mike Churchill, Deputy Chief John Murray, Tony DeMarco, and Andrew Carpino

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Motion #094 – 2024

Mr. Cook made a motion, seconded by Mrs. Churchill, and all approved to accept the July meeting minutes.

Motion #095 – 2024

Mr. Dutton made a motion, seconded by Mr. Cook and all approved appointing Sue Carson as Fire Commissioner to fill Mike Beavers term until 12/31/24. She will also continue her position as Secretary/Treasurer, recusing herself from voting on payment of bills.

Motion #096 – 2024

Mr. Cook made a motion, seconded by Mr. Dutton and all approved appointing Mr. Beach as Co-Chairman to fill Mike Beavers co chairman position until 12/31/24.

Chief Churchill's Report:

- The following reports were presented for the month of July:
 - Fuel Log
 - Fire Report

Motion #097 – 2024

- A motion was made by Mr. Cook and seconded by Mr. Beach, and all approved the July Fire Report.
- The Livingston County Sherriff will be hosting Night Out for National Safety on August 19 at York Central School. The District will send two trucks.

Motion #098 – 2024

- Mr. Cook made a motion, seconded by Mr. Beach, and all approved the purchase of six pairs of boots at a total cost of \$1,926 or \$321 per pair.

Motion #099 – 2024

- Mr. Cook made a motion, seconded by Mr. Beach, and all approved the purchase of fifteen gear hangers at a total cost of \$105 or \$7 each.

Motion #100 – 2024

- Mr. Cook made a motion, seconded by Mr. Beach, and all approved the purchase of 16 pairs of gloves at a total cost of \$1,440 or \$90 for each pair.

Motion #101 – 2024

- Mr. Cook made a motion, seconded by Mr. Beach, and all approved the purchase of three USB phone chargers at a total cost of \$120 or \$40 each, and 26 various cable charging cords at a total of \$38.97.

- Deputy Chief John Murray reported the following:
 - September 4 – the Truck Committee will have a preconstruction meeting.
 - Flower City stated prices have changed for the radio channels we are purchasing. They are now \$210 for each channel. The District will purchase two channels now instead of five.
 - Livingston County Executive Chief’s Meeting – see attachment Liv Co FCEM August 2024.
- Equipment Update
 - All trucks have had their annual maintenance performed. They will now go out to Firematic for pump tests.
 - Van - Emergency repair of right front wheel bearing and brake rotor.
 - Van and grass truck will be sent to Caledonia Garage this week for maintenance and the van will have a wheel bearing replaced.
 - #119 – Air conditioning has been repaired.
 - Positive pressure fans are four weeks out for delivery.
 - Pagers are in.
 - Exterior nonstructural gear has been received. Two sets have name errors that occurred at the factory.

- Tony DeMarco thanked the commissioners for the use of the van to transport attendees from the train station to the FASNY meeting.

EMS/EMT Report:

- NARCAN supply is low. NYS will replenish supply.
- A NARCAN course will be offered in Avon within the next two months.

- Protective clothing – Until EMTs decide what kind of clothing they would like; the shells of old gear will be used.

Fire Hall Construction Update

- Mr. Dutton reviewed the recent timetable provided by BPD Inc.

Fire Commissioner's Reports

- Mr. Beach noted a dedication will occur on September 14 at the Town Barns field honoring his son Chris.
- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:
 - Checking account #5829 ending 6/28/2024 & 7/31/24
 - Money Market account #7960 ending 7/30/24
 - Certificate of Deposit #7188 ending 7/11/24
 - Certificate of Deposit #2126(Equipment Reserve) ending 7/2/24

Secretary Treasurer's Report

- Bob Johnson Auto Group had presented an incorrect invoice in the amount of \$4,381.46. This was approved and paid for as part of July's vouchers. Upon contacting them, they sent the check back and issued a new invoice in the correct amount of \$2,170.73. A new check was issued in the correct amount.

Motion #102 – 2024

- Mrs. Churchill made a motion, seconded by Mr. Cook, and all approved entering a contract with Kables for IT support at a rate of \$4,500 annually and authoring Mr. Dutton to sign the document for the District.

Motion #103 – 2024

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the Treasurer's Report and payment of vouchers #115-131 totaling \$48,214.23.

Motion #104 – 2024

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved of adjourning the meeting at 7:37 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer