

CALEDONIA FIRE DISTRICT
April 10, 2024

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Mike Beavers and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Deputy Chief Andrew Carpino, Bob Jake and Tricia Hammond.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Motion #056 – 2023

Mrs. Churchill made a motion, seconded by Mr. Beach, and all approved removing Dillon Amo and Amanda Greene from active membership due to their living outside the District.

The Department reported the following updates to membership:

- Kevin Letson – Completed a six-month probationary period and now has full membership.
- Katherine Shannon – Six-month probationary period has been extended.

Motion #057 – 2023

Mr. Cook made a motion, seconded by Mrs. Churchill, and all approved the March meeting minutes.

Chief Churchill's Report:

- The March Fire Report was not available due to computer issues.
- The March fuel log was presented.
- Penn Power sent out a notice of recall on exhaust rocker arms that will cause #114 to be out of commission for approximately half a day. Parts are ordered.
- A meeting with Dr, Farney from Livingston County EMS will be held to discuss the issues with medical directives that occurred during the motorcycle incident on April 6.

Motion #058 – 2023

- Mr. Dutton made a motion, seconded by Mrs. Churchill, and all approved payment to UR Medicine in the amount of \$2,177.25 for John Murray’s additional testing/procedure requirements for his firefighter’s physical.

Motion #059 – 2023

- Mrs. Churchill made a motion, seconded by Mr. Cook, and all approved the purchase of a BRYX compatible SAMSUNG 65-inch smart TV in the amount of \$748 as best interest for the District.
- Tricia noted the Babysitters Banquet will be held on May 7.

EMS/EMT Report:

- Deputy Chief Carpino will bring pricing to the next meeting for EMT protective clothing.

Fire Hall Construction Update

- A general discussion was held regarding the recent public informational meeting.
- Mr. Dutton noted Attorney DiRaddo recommended the District enter an AIA contract with the construction management company they hire.

Motion #060– 2023

- Mr. Dutton made a motion, seconded by Mr. Cook, and all approved Campus Construction Management Group, Inc.’s proposal and authorizing Mr. Dutton to sign the agreement for the District contingent upon an AIA contract between the parties being signed.

Fire Commissioner’s Reports

- Mr. Dutton commented that the District may need a public relations person. They could be responsible for the website and communications to the public that are more commonly used than newspapers, flyers etc.
- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:
 - Checking account #5829 ending 3/31/24
 - Money Market account #7960 ending 3/28/24.
 - Certificate of Deposit #7163 ending 4/10/24 (Jumbo)

Secretary Treasurer's Report

Motion #061 – 2023

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the Treasurer's Report and payment of vouchers #58-72 totaling \$13,456.23

Motion #062 – 2023

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved adjourning the meeting at 7:50 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer

DRAFT