

CALEDONIA FIRE DISTRICT
March 13, 2024

MINUTES

Present: Fire Commissioners Don Cook, Meg Churchill, Mike Beavers,
and Ron Beach Jr.

Excused: Fire Commissioner Jim Dutton

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Deputy
Chief John Murray, Dave Boyce, Chloe Murray, Ethan Donaghue,
Tricia Hammond, and Andrew Carpino

The meeting was called to order by Chairman Mike Beavers at 6:30 p.m. All present participated in the Pledge of Allegiance.

Dave Boyce from Tompkins Insurance presented the proposed 2024 package insurance coverage for the District.

The following was discussed:

- 5.79% premium increase for 2024.
- The Commissioners will review coverage on the trucks and get back to Shane at Tompkins.

Motion #035 – 2024

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the 2024 Selective insurance policy package presented by Tompkins Insurance in the amount of \$35,558.52, with the contingency the Department reimburses the District for their premium of \$8,472.26.

Motion #036 – 2024

- Mrs. Churchill made a motion, seconded by Mr. Cook, and all approved the 2024 Accident and Health insurance policy in the amount of \$2,548.

Motion #037 – 2024

- Mr. Cook made a motion seconded by Mr. Beach and all approved to accept the February meeting minutes with the following amendment.
Page 9 – EMS Report correction: EMS operations can only continue if an EMT from Caledonia is responding. An ambulance responding does not count as a responding EMT.

Chief Churchill's Report:

- Following reports were presented:
 - February Fire Report
 - February Fuel Log

Motion #038 – 2024

- Mr. Beach made a motion, seconded by Mr. Cook, and all approved the February Fire Report.

Motion #039 – 2024

- Mr. Beach made a motion, seconded by Mr. Cook, and all agreed to reinstate Tim Beavers as an active member, contingent upon the Caledonia Fire Department approval.

- St Patrick's Day Party will be held this Saturday at Jones Hall.

- A defensive driving course is being offered at Jones Hall on March 24.

Motion #040 – 2024

Mrs. Churchill made a motion, seconded by Mr. Beach, and all approved the annual renewal of Microsoft 365(2nd license) at cost of \$107.99.

- Deputy Chief John Murray reported Deputy Chief Andrew Carpino will have the Tahoe March 29 – April 9 while John is on vacation.

- Deputy Chief John Murray presented information from Livingston County Office of Emergency Management as follows:

- OSHA 29 CFR 1910.156 Draft regulation.
- Fire training facility – site work complete.
- Firefighter Training Stipend Program.
- Bryx Service agreement.
- Restructure of firefighter mental health support .
- Springwater radio tower antennas were ordered 3/6/24.
- Upcoming fire training classes
- Solar Eclipse
- Swiftwater boat purchased with training anticipated for this summer.
- 2024 ERG'S ordered.

Motion #041 – 2024

- Mr. Beach made a motion, seconded by Mr. Cook and all approved Ethan Donaghue as a driver in training for the Fire District. Sue will contact Tompkins.

- Babysitters Course Update
 - 21 attendees.

- April 16 – testing done. Will supply finger foods for class.
- May 7 – Banquet.

Motion #042 – 2024

- A motion was made by Mrs. Churchill and seconded by Mr. Beach; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

March

- 14- Seminar
- 19 – Village elections
- 23 – Baby shower
- 24 – Shower
- 30 – Vendor sales

April

- 2 – Village elections
- 13 – Stamp class
- 20 – Party
- 21 – Baby shower

EMS/EMT Report:

Motion #043 – 2024

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved payment to the American Red Cross in the amount of \$684 for Tricia Hammond’s instructor training.

Motion #044 – 2024

- Mrs. Churchill made a motion, seconded by Mr. Cook, and all approved the purchase of two finger pulse oximeters at a cost of \$85.98 from EMP.

Motion #045 – 2024

- Mr. Beach made a motion, seconded by Mr. Cook, and all approved the purchase of six tourniquets at a cost of \$212.94 from EMP.

Motion #046 – 2024

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the purchase of one case (50) of adult nasal cannulas at a cost of \$29 from EMP.

Motion #047 – 2024

- Mr. Cook made a motion, seconded by Mr. Beach, and all approved Jay Campbell as a member and EMT contingent on approval by the Caledonia Fire Department.
- The District will have an EMT available for the weekend of the Solar Eclipse, April 8.

Fire Hall Construction Update

Motion #048 – 2024

- Mr. Beach made a motion, seconded by Mr. Cook, and all approved reimbursing Andrew Carpino for expenses related to copies of engineering prints and indoor banners for the new fire hall public meeting in the amount of \$68.64.

Motion #049 – 2024

- Mr. Cook made a motion, seconded by Mrs. Churchill, and all approved purchasing 3,100 flyers at a cost of \$746 and 3,100 US stamps at a cost of \$2,008 not to exceed \$3,000.

Motion #050 –2024

- Mr. Cook made a motion, seconded by Mrs. Churchill, and all approved publishing the Public Informational Meeting notice in the Livingston County News regarding the new fire hall.

Motion #051 –2024

- Mrs. Churchill made a motion, seconded by Mr. Cook, and all approved Marilyn Johnson, Fred Hermansen and a third clerk based on the Secretary’s best judgement.

Fire Commissioner’s Reports

- Mrs. Churchill noted the annual Easter Egg Hunt will be held this weekend and the FASNY Open House will be held on April 13.
- Mr. Beavers shared information on a LaBella construction grant. Deputy Chief Carpino will work on submission.

- **Motion #052 –2024**

Mr. Beach made a motion, seconded by Mr. Cook and all approved Mr. Beavers to complete the Seller section of the plow truck title and sign for the District as seller, enabling the Department to dispose of it.

- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:
 - Checking account #5829 ending 2/29/24
 - Money Market account #7960 ending 2/28/24.
 - Certificate of Deposit #0787 opened 2/15/24(Jumbo)
 - Certificate of Deposit #0809 opened 2/15/24. (Equipment Reserve)

Secretary Treasurer's Report

- The District received \$499.40 from Motorola as abandoned property.

Motion #053 –2024

- Mrs. Churchill made a motion, seconded by Mr. Cook, and all approved the purchase of a Dell XPS 17 laptop for the Secretary/ Treasurer as best value for the District at a cost of \$1,599.

Motion #054 –2024

- Mrs. Churchill made a motion, seconded by Mr. Cook, and all approved the Treasurer's Report and payment of vouchers #44-57 totaling \$56,651.10.

Motion #055 –2024

- Mr. Beach made a motion, seconded by Mrs. Churchill and all approved adjourning the meeting at 7:40 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer