

CALEDONIA FIRE DISTRICT

July 12, 2023

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Mike Beavers, and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Deputy Chief John Kellen, Bob Jake, RJ Kantowski, Don Mosele, Tom Hayes, Joshua Hanbach, Andrew Carpino and David Roll.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

New member David Roll introduced himself to the commissioners and Mr. Dutton welcomed him to the organization.

John Kellen and Bob Jake were delayed and arrived at 6:50 pm.

Motion #086 – 2023 start

Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved to accept the June meeting minutes.

Motion #087-2023

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicants, Robert Douglass residing at 355 Maple Street, Caledonia, NY and Charlie Rubinrott residing at 1340 Fletcher Lane, Caledonia, NY, within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicants have been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED, on motion of Commissioner Beavers, seconded by Commissioner Churchill, that applicants Robert Douglass and Charlie Rubinrott be approved for membership in the Caledonia Fire Department with a D status, subject to his completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:
 - Dutton: Aye
 - Beach: Aye
 - Beavers: Aye
 - Cook: Aye

- Churchill: Aye

Chief Churchill's Report:

- The following reports were submitted for June:
 - Fire Report
 - Fuel log

Motion #088-2023

- Mrs. Churchill made a motion, seconded by Mr. Beach, and all approved the Fire Report for June as presented.
- The community meet and greet went well on 6/26.
- A water supply drill will be held next week with various mutual aid partners.
- Progress is being made on building the gazebo at Jones Hall.
- Livingston County/Andrew Brodell's Chief's July update was reviewed.
- The Rally in the Valley will be held on July 29 at Jones Hall and the fairgrounds. The Fire District must provide proof of insurance to Wright Beverages, Forged Warriors Law Enforcement Motorcycle Club and Livingston County Agricultural Fair.
- Equipment
 - Recent
 - ✓ Tahoe may have a crack in the catalytic converter.
 - ✓ Accountability boards completed and received from Lisa Northrup.
 - ✓ Churchville to provide pricing on #119 steps.
 - ✓
 - Follow up.
 - ✓ Rusted hydraulic cylinder on #118 is now in Churchville's hands.
 - ✓ Two portables have been received from Flower City. Mic and chargers are back ordered.
 - ✓ Nate Sherlock's gear – outstanding.
 - ✓ Rhino cutter – outstanding has been reordered.
 - ✓ Spine board must be returned. Sue will check with the seller for return process.

Motion #089-2023

Mr. Beavers made a motion, seconded by Mrs. Churchill, and all approved the purchase of three ballistic vests at state bid and not to exceed \$3600. Monies will come from the contingency line of the budget.

Motion #090-2023

Mrs. Churchill made a motion, seconded by Mr. Beavers, and all approved the purchase of 10 unification pagers from Flower City not to exceed \$8,000.

Motion #091-2023

Mr. Cook made a motion, seconded by Mr. Beach, and all approved the purchase of four air pack masks at \$337.85 each, which is lower than the state bid pricing of \$442.70 from Dival. Total cost is \$1,351.40.

Motion #092-2023

Mr. Beavers made a motion, seconded by Mr. Cook, and all approved the purchase of six batteries for the Minitor VI pagers at state bid at a cost of \$57.60 each. Total cost is \$1,351.40.

Motion #093-2023

Mrs. Churchill made a motion, seconded by Mr. Beavers, and all approved the purchase of 10 unification pagers from Flower City not to exceed \$8,000.

Motion #094-2023

Mr. Beavers made a motion, seconded by Mrs. Churchill, and all approved the purchase of four containers of emergency road flares by the Fire Police not to exceed \$600.

Motion #095-2023

Mr. Beach made a motion, seconded by Mr. Cook, and all approved sending #114 to the Hemlock Fair on July 19.

Motion #096-2023

Mrs. Churchill made a motion, seconded by Mr. Cook, and all approved the purchase of ten traffic signs by the Fire Police not to exceed \$300.

Motion #097-2023

Mrs. Beavers made a motion, seconded by Mr. Cook, and all approved the purchase of four flashlights by the Fire Police at a total cost of \$80.

Motion #098-2023

- A motion was made by Mr. Cook and seconded by Mr. Beavers, and all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

July

16 – Graduation party- Backroom

30 – Shower -Backroom

EMS/EMT Report:

- Three people passed their certification.

- Tricia Hammond will be taking the national test in Buffalo.
- SOGs need to be written.

Fire Hall Construction Update

- Bob Jake reported the following:
 - Passero could not attend the commissioner’s meeting tonight. They will be invited to attend the August meeting.
 - Committee members were reviewed. Chief Churchill must be added.
 - The final site plan must be to be obtained from Passero.
 - The committee will investigate possible financing options.
- Mr. Dutton and Mr. Cook visited Turner Technologies to review a GEO thermal heating system and solar panel options.

Fire Commissioner’s Reports

- Mrs. Churchill stated that two grants have been submitted. One required more information and had to be resubmitted and the second one made it through the second round. She is currently applying for an additional third grant.
- Mrs. Churchill noted the recruitment event went well. Refreshments were paid for by John Deere for streaming the Odd Hours, No Pay, Cool Hats program that day.
- Mr. Beavers stated there has been no communication regarding the status of our FEMA grant approval.
- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:
 - Checking account #5829 ending 4/28/23 and 6/30/23
 - Money Market account #7960 ending 6/29/23.
 - Certificate of Deposit (Jumbo) #8950 ending 5/10/23 #8922 ending 6/15/23
 - Certificate of Deposit(Equipment Reserve) #2126, #1278, #1294 ending 6/30/23
 - Certificate of Deposit(Building Reserve)#9855 ending 6/30/23.

Secretary Treasurer’s Report

- DEC forestry grant monies were received in the amount of \$1,457.40.

Motion #099-2023

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the Treasurer’s Report and payment of vouchers #122-136 totaling \$16,532.03.

Motion #100-2023

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved adjourning the meeting at 7:36 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer