

# CALEDONIA FIRE DISTRICT

June 14, 2023

## MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Mike Beavers, and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Deputy Chief John Murray, Tony DeMarco, and Captain Joshua Hanbach

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Mr. Beach was delayed and arrived at 7: 10 pm.

### **Motion #077 – 2023**

Mrs. Churchill made a motion, seconded by Mr. Beavers and all approved to accept the May meeting minutes.

### **Motion #078 – 2023**

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicants, Sandra Bickford residing at 307 Center St #2 Caledonia, NY and David Roll residing at 3261 East Avenue, Caledonia, NY within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicants have been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED, on motion of Commissioner Beavers, seconded by Commissioner Cook that applicants Sandra Bickford and David Roll. be approved for membership in the Caledonia Fire Department with a D status, subject to their completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:
  - Dutton: Aye
  - Beach: Aye
  - Beavers: Aye
  - Cook: Aye
  - Churchill: Aye

## Chief Churchill's Report:

- Following reports were presented for May:

- Fire report
- Fuel log

### Motion #079-2023

- Mr. Beavers made a motion, seconded by Mrs. Churchill, and all approved the May Fire Report.

- A discussion was held regarding possible purchase of three ballistic vests. The chief will obtain pricing and bring it to the next meeting.

- Equipment

- Recent

- ✓ The hydraulic cylinder on #118 has rusted.
- ✓ Four new helmets are in.
- ✓ Gas Calibration kits have been received.
- ✓ Regulator/air valve is in.
- ✓ Fire prevention giveaways have been received except for the fire safety deluxe kits.
- ✓ Two sets of Globe gear are in.

- Follow up.

- ✓ Batteries – June or July
- ✓ Two portables have been received from Flower City. Mic and chargers are back ordered.
- ✓ Nate Sherlock's gear – outstanding.
- ✓ Accountability boards – being returned to vendor. Lisa Northrup will make them for the District.
- ✓ Rhino cutter – outstanding has been reordered.
- ✓ Helmets – two outstanding.
- ✓ Spine board must be returned. The wrong size was ordered.

- Jacob Oltmann has been sent a letter requesting him to confirm his intent to remain a member of the fire department or remove him membership.

- Brad Jones and Sarah Menke have completed IFO.

- Deputy Chief John Murray reported the following:

- #114 will be sent to cover for the Hemlock Fair
- Additional SCBAs may need to be purchased if more members are trained as interior firefighters.
- Presented report noting due dates for firefighter physicals.
- Drills
  - ✓ 6/19- Gravel ponds tour
  - ✓ 6/26 – Town meet and greet.

- ✓ 7/10 – Physicals
- ✓ 7/17 – Water supply drill
- ✓ 7/24 and 7/31 – RGE Gas class/Water, Rescue Truck familiarity
- ✓ 8/7 -Cleanup
- ✓ 8/14 – Chili tower
- ✓ 8/21 – TBD
- ✓ 8/28 -Scottsville maze.

**Motion #080-2023**

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved amending motion #028-2023 to correct the purchase price of the accountability boards to \$650 each for a total of \$1,300.

**Fire Hall Construction Update**

- Mr. Dutton reported the Building Committee met on May 31. A discussion was held regarding the necessary change of leadership in the committee. The next meeting is scheduled for July 5.

**Motion #081-2023**

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved removal of Kevin Hammond as Co-chairman and member of the Building Committee and made the following appointments to the Building Committee:  
 Mike Knutowicz - Chairman  
 Bob Jake - Co-Chairman  
 Jim Dutton – new member of board serving in a firefighter role.

**Fire Commissioner’s Reports**

- Mrs. Churchill presented the list of speakers with their topics that have agreed to present at the Senior Safety Fair in October. The invitation the Senior Safety Fair was reviewed.

**Motion #082-2023**

- Mr. Beach made a motion seconded by Mr. Cook and all approved the recruitment letter presented by Mrs. Churchill.
- Mr. Dutton noted the District received a complementary letter from the homeowner in Perry Center where mutual aid was recently provided.

**Motion #083-2023**

Mr. Beavers made a motion, seconded by Mrs. Churchill, and all approved the Bryx agreement and giving Mr. Dutton the authority to sign for the District.

- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:
  - Checking account #5829 ending 5/31/23
  - Money Market account #7960 ending 5/30/23.

### **Secretary Treasurer's Report**

- The District received \$7,395.33 from the Fire Department for reimbursement of the annual insurance premium.

#### **Motion #084-2023**

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved the Treasurer's Report and payment of vouchers #105 – 123 totaling \$19,824.08.

#### **Motion #085-2023**

- Mr. Beach made a motion, seconded by Mr. Cook and all approved adjourning the meeting at 7:50 p.m.

Respectfully submitted,

Susan J. Carson  
Secretary/ Treasurer