

**CALEDONIA FIRE DISTRICT**  
**March 8, 2023**

**MINUTES**

Present: Fire Commissioners Don Cook, Meg Churchill, Mike Beavers, and Ron Beach Jr.

Excused: Fire Commissioner Jim Dutton

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Deputy Chief John Murray, Deputy Chief John Kellen, and Tony DeMarco

The meeting was called to order by Co - Chairman Mike Beavers at 6:30 p.m. All present participated in the Pledge of Allegiance.

**Motion #037 – 2023**

Mr. Cook made motion, seconded by Mrs. Churchill and all approved to accept the February meeting minutes with the following amendment.

Page 5, Motion 033-2023 – Typographical error correction: Mr. Churchill should be Mrs. Churchill.

**Motion #038 – 2023**

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicants, Cameron Countryman residing at 860 Sand Hill Rd. Caledonia NY, Karen Rychlicki residing at 220 North St., Caledonia NY, Martha Morin, and Zach Morin, both residing at 4360 Wadsworth Rd. Caledonia, NY, respectively and within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicants have been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED, on motion of Commissioner Beach, seconded by Commissioner Churchill, that applicants Cameron Countryman, Karen Rychlicki, Martha Morin and Zach Morin be approved for membership in the Caledonia Fire Department with a D status, subject to his completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:
  - Dutton: Not present.
  - Beach: Aye
  - Beavers: Aye
  - Cook: Aye
  - Churchill: Aye

- **Motion #039 – 2023**

Mr. Beach made a motion, seconded by Mrs. Churchill and all approved removing Stanley MacWilliams from membership.

**Chief Churchill's Report:**

- Following reports were presented for February:
  - Fire report
  - Fuel log

**Motion #040-2023**

- Mr. Beach made a motion, seconded by Mrs. Churchill and all approved the February Fire Report.
- Generator testing is scheduled for March 9.
- Ladder testing will be done on March 14.
- The command boards and calibration kit are expected this week.
- Sensit sensors have not been received yet.

**Motion #041-2023**

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the purchase of eight rear tires and two front tires at \$620 each, including 10 valve stems and mounting from Sedam's at state bid for #114 at a total cost of \$7,048.50.
- The Unication chargers were misquoted by Flower City. Original quote was \$7,950 but should have been \$9,450.

**Motion #042-2023**

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved to amend motion #025-2023 to increase the total cost of the 15 Unication pagers and chargers to \$14,042.50 due to a misquote by Flower City for the chargers.

**Motion #043-2023**

- Mr. Cook made a motion, seconded by Mr. Beach and all approved sending the van or rescue truck with the Chief and four firefighters to attend a line of duty funeral in Buffalo.

**Motion #044-2023**

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the emergency purchase of one bucket of Krown salt wash at a cost of \$144.90.

- Deputy Chief Murray reported the Tahoe has been inspected, oil changed and new wiper blades. The left brake caliper froze and was repaired by the Chief and John. Cost of \$78.48 in parts purchased from NAPA.

**Motion #045-2023**

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved purchase of brake caliper and brake fluid from NAPA in the amount of \$78.48.

**Motion #046-2023**

- Mr. Beach made a motion, seconded by Mr. Cook and all approved purchasing undercoating for the Tahoe not to exceed \$150.

**Motion #047-2023**

- Mr. Cook made a motion, seconded by Mr. Beach and all approved the purchase of an additional license from Data Demon at a cost of \$250.

**Motion #048-2023**

- Mr. Cook made a motion, seconded by Mr. Beach and all approved the purchase of four traffic cone weights for use by the Fire Police from Uline at a total cost of \$48.

**Motion #049-2023**

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the purchase of a case of copy paper from Staples and use the credit card for payment in the amount of \$57.49.

**Motion #050-2023**

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the purchase of two multi band portable radios with chargers and microphones at state bid from Flower City at a total cost of \$14,413.94.

**Motion #051-2023**

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved the purchase of a windshield cutter at a cost of \$695.

**Motion #052-2023**

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved to declare Rhino cutter serial #002110 surplus and obsolete.

**Motion #053-2023**

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved the purchase of two helmets with full face shield at a cost of \$365 each and three defender helmets at a cost of \$375 each from Churchville.

**Motion #054-2023**

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the formation of a Building Committee and appointed the following members: Chris

Beach, Chairman, Kevin Hammond, Co- Chairman, Ron Beach Jr., Don Cook, Don Mosele, Mike Knutowicz, Tony DeMarco, Steve Minges, Andrew Carpino, John Kellen, and Bob Jake.

**Motion #055-2023**

- A motion was made by Mr. Beach and seconded by Mr. Cook; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

March (FR= Front room; BR = Backroom)

- 12 – Birthday party BR
- 13 – Blood drive FR
- 16 – Safety training FR
- 19 – Party BR
- 25 – Vendor show FR
- 25 – Party BR

**Fire Hall Construction Update**

- Mr. Beavers noted the District had closed on the purchase of 7.14 acres on Route 5 today. Ray DiRaddo has filed all documents with Livingston County and delivered the land purchase check in person to Stein’s attorney, DelPlato Casey Law Firm in Batavia.

**Fire Commissioner’s Reports**

- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:
  - Checking account #5829 ending 1/31/23
  - Certificate of Deposit #0843(jumbo) opened, 2/21/23.

**Secretary Treasurer’s Report**

- Spectrum has installed cable in the Fire Hall and a billing error occurred due to coding errors. The bill is excessive at \$935.55, and the Commissioners have agreed not to pay Spectrum until a correct bill is presented by the company for payment. The District has a case number from Spectrum and will be working to correct the issues. Sue will follow up. Voucher #38 to Spectrum is now considered VOID.

**Motion #056-2023**

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the 2023 Selective insurance policy package presented by Tompkins Insurance in the amount of \$33,343.65, with the contingency the Department reimburses the District for their premium of \$7,111.33.

**Motion #057-2023**

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the Treasurer's Report and payment of vouchers # 37 and #39 -56 totaling \$166,262.57.

**Motion #058-2023**

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved adjourning the meeting at 7:20 p.m.

Respectfully submitted,

Susan J. Carson  
Secretary/ Treasurer