

CALEDONIA FIRE DISTRICT
September 14, 2022

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Mike Beavers, and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Deputy Chief John Murray, Andrew Burns from Passero, Joshua Hanbach, Kevin Hammond, Tony DeMarco, and Chris Beach.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Motion #122 - 2022

Mr. Beavers made motion, seconded by Mr. Cook and all approved to accept the August meeting minutes.

The District has received notice that Carl Strange was approved for membership by the Caledonia Fire Department.

Motion #123 - 2022

Mr. Dutton made a motion, seconded by Mrs. Churchill and all approved Hailey Morin for membership pending approval of the Caledonia Fire Department

Chief Churchill's Report:

- Chief Churchill presented the Truck Fuel Log for August.
- Fire Report was not available due to computer issues.

Motion #124 - 2022

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved sending Sara Menke and Hailey Morin to the 19th Annual Training offered by Fire Service Women of NYS from October 28- 30 in the amount of \$238, use of the van and the credit card for payment.
- There will be a propane flare drill with York on 9/21.
- Grain bin training was conducted at Hewlett Farms on 9/11.
- There was a 1st Responder's Day held at Genesee County Campground on 9/10.

- Limerock Speedway will host a 1st Responder's event on 9/16.
- Deputy Chief John Murray reported the following:
 - EMT class will be held in November with between 150-160 hours of training. Location will be split between Caledonia and Livonia.
 - The Truck Committee will be meeting on 10/12 to discuss the possibility of purchasing a Freightliner instead of a Pierce tanker due to better availability.
 - Fire Police would like to purchase seven 1010 helmets. Request is tabled until Tom Hayes attends next month's meeting to discuss the need with the Fire Commissioners.
 - Dival is currently inspecting the air packs. The thermal imaging is not working on them, and upgrades were not done by MES. Scott may upgrade.
 - The three accountability boards are still on order.
 - Sensit gas training will be done online.
 - Maintenance:
 - #114 – springs replaced
 - #119 – turbo charger replaced
 - Hose testing – One length of 5-inch hose did not pass but may be under warranty
 - Pump tests will be conducted soon
 - Radio upgrades should be completed next week.
- Deputy Chief Murray confirmed the following from previous meetings:
 - Nate Sherlock's gear should be here by December
 - Set of Fire Police gear has been ordered
 - Easter Bunny and Sparky costumes have been ordered
 - #114 exhaust system unit replaced
 - Nanometers and lifepak batteries have been received.

Motion #125 - 2022

- A motion was made by Mr. Beach and seconded by Mr. Beavers; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

October FR=Front room; BR = Backroom
 22 – Wedding (FR) and birthday party (BR)
 29 – Craft sale (FR)

Fire Hall Construction Update

Mr. Dutton reported Steins have accepted the District's purchase contract and all parties have signed it. The \$1,000 down payment was also sent to their attorney.

- Andrew Burns from Passero Associates was present to answer any questions on the company's submitted proposal.

Motion #126 - 2022

- Mr. Beavers made a motion, seconded by Mr. Beach and all approved Passero Associates Professional Services Agreement in the amount of \$10,500 to prepare and file subdivision map, easement maps, legal descriptions, SEQR documentation, make subdivision application to town, attend Planning Board meetings, obtain all required agency signatures, and perform site percolation test, on the property to be purchased on Route 5 Caledonia NY, in addition allow Mr. Dutton to sign the Passero agreement for the Fire District.

Motion #127 - 2022

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved LaBella Associates, DPC Proposal and Professional Services Agreement in the amount of \$1,800 to perform the Phase I Environmental Assessment on the property to be purchased on Route 5, Caledonia, NY and allowing Mr. Dutton to sign the agreement for the Fire District.
- Mr. Dutton and Kevin Hammond attended the recent Planning Board meeting, and no negative comments or reports were received.
- Andrew Burns left the meeting at approximately 6:55 pm.

Fire Commissioner's Reports

- Mr. Dutton reported the WIFI is not working at the Fire Hall and due to the age of the equipment Spectrum noted it will have to be upgraded. New monthly payment will be approximately \$254.96.

Motion #128 - 2022

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved necessary Spectrum upgrades and the onetime \$99 tech fee.
- Mr. Dutton reported the DEC grant is available this year and must be applied for by November 15 and requires a 50% match from the Fire District.

Motion #129 - 2022

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved to apply for the DEC grant to purchase hose and a District match not to exceed \$1,500.
- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:
 - Certificate of Deposit #6545 opened 2/14/22 and renewed 3/9,4/13, 5/11, 6/8, 7/13/ and 8/10. (Jumbo)
 - Checking account #5829 ending 7/29/22 and 8/31/22

- Money Market account #7960 ending 8/30/22

Secretary Treasurer's Report

Motion #130 - 2022

- Mr. Beavers made a motion, seconded by Mr. Beach and all approved the Treasurer's Report and payment of vouchers #131 – 144 totaling \$21,491.97.

Motion #131 - 2022

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved temporarily adjourning the meeting at 8:15 p.m.

September 20, 2022 Reconvene Meeting

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Mike Beavers, and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson

The meeting was called to order by Chairman Jim Dutton at 7:00 p.m. All present participated in the Pledge of Allegiance.

The Commissioners reviewed and discussed the proposed Chief's Budget along with balances for 2022 budget lines as of September 14, 2022, finalizing the 2023 budget. The Public Hearing for the 2023 Budget will be held at the Fire Hall at 6:30 pm on Wednesday, October 19, 2022.

Motion #132 - 2022

Mr. Dutton made a motion, seconded by Mr. Beavers and all approved the purchase of dry erase markers for \$13.49, Sharpie China markers for \$10.89 and Brother toner for \$58.49, from Staples including use of the Fire District credit card for payment.

Motion #133 - 2022

Mrs. Churchill made a motion, seconded by Mr. Beach and all approved adjourning the meeting at 9:05 pm.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer