

CALEDONIA FIRE DISTRICT
April 13, 2022

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Mike Beavers and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Kevin Hammond, John Kellen, Joshua Hanbach and Passero representatives Peter Wehner, Tyler Beeres and Tim Gier.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Motion #063 – 2022

Mr. Beavers made motion, seconded by Mr. Cook and all approved to accept the March meeting minutes.

Chief Churchill's Report:

- Chief Churchill presented the following reports for March:
 - Fire Report
 - Truck Fuel Log

Motion #064 – 2022

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved the Fire Report for March .
- Annual Easter Egg Hunt will be held on Saturday, April 16.
- Recruitment event is scheduled for Saturday April 23.
- Two sets of structure and eight sets of wildland gear were ordered today for 2023. Delivery of gear is now out 18 months.
- A Truck Committee will be formed for the anticipated replacement of #116.
- Working on process to standardize Knox box participation with area businesses.
- A general discussion on the Explorer SOGs was held.

- John Kellen reported the following:
 - Date for the Sensit training has not been finalized. Once training is done the sensor will be replaced in the gas meter.
 - Stokes basket is in transit.
- Deputy Chief John Murray is going to work on updating the District website.

Motion #065 – 2022

- Mr. Dutton made a motion seconded by Mr. Beavers and all approved air pack testing be completed by Dival, as the next lowest quote of \$2,258. This amends the original motion #050-2022 due to MES being nonresponsive to the District's request for service.

Motion #066 – 2022

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the purchase of two low profile antennas for the Tahoe at a cost of \$135 and \$84.

Motion #067 – 2022

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved the purchase of an intake valve for #118 at state bid in the amount of \$1,900 from Churchville.

Motion #068 – 2022

- Mr. Beavers made a motion, seconded by Mr. Beach and all approved the purchase of 10 buckets of Class A(\$1100), 2 buckets of Class B knockdown foam(\$430) and eductor (\$625) at a total cost of \$2,155.

Motion #069 – 2022

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved having the Reminisce Soda Fountain cater the Babysitter's Banquet on May 3 at a cost of \$15.99 a plate.

Motion #070 – 2022

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the purchase of hot dogs, hamburgers, rolls, condiments, etc. from the Caledonia Marketplace for the Open House on April 23 not to exceed \$200.

Motion #071– 2022

- Mr. Beach made a motion, seconded by Mrs. Churchill and all approved the purchase of two cases of Gatorade at \$25.98 and two cases of Hint VP water at \$27.58.

Motion #072 – 2022

- A motion was made by Mr. Beavers and seconded by Mrs. Churchill, and all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

April (FR= Front Room; BR Backroom)

- 2 – 100th birthday party BR
- 2 – Bridal shower FR
- 4 – Meeting BR
- 9 – Peddler's Market both rooms
- 23 – Sheriff's fund raising
- 23 – Party BR
- 27 – DOH food handler course

EMS Update

Dr. Varney signed required documents for the District to act as an EMS.

Fire Hall Construction Update

Kevin Hammond presented updated plans for new fire hall showing a reduction of 2,200 square feet. Passero representatives and Board discussed the plan changes, timing of project and the impact of the current economy.

Passero expects to provide a summary report to the Board in the next two weeks.

The Board is in agreement they would like to purchase the 7.5 acres on Route 5 from the Steins. Approval from the Town and County Planning Boards must be obtained before Ray DiRaddo can write the purchase offer.

Kevin Hammond and the Passero representatives left at 7 pm.

Fire Commissioner's Reports

- Mrs. Churchill requested an update on the progress of fire fighters accessing the online training. No update available at this time.
- Mr. Dutton provided a summary of maintenance preformed at Bob Johnson on the Tahoe.
- Mr. Dutton reported a FOIL request was received from Nexis Lexis FBO M & T Trucking. Fire report and contact information for Livingston County Office of Emergency Management Services will be provided.

- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:
 - Checking account #5829 ending 2/28/22 and 3/31/22
 - Money Market account #7960 ending 3/31/22
 - Certificate of Deposit #6545 opened 2/14/22 and renewed 3/9/2022 (Jumbo)
 - Certificate of Deposit #3589 (Equipment Reserve)

Secretary Treasurer's Report

Motion #073 – 2022

- Mrs. Churchill made a motion, seconded by Mr. Cook and all agreed to move forward with obtaining invoices from BUYEMP, completing an application and giving Mr. Dutton authority to sign it.
- The iPad is not on state bid. Quotes were obtained from Amazon at \$479, Costco \$600 and Verizon \$459.99.

Motion #074 – 2022

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved to purchase the iPad from Verizon at a cost of \$459.99.

Motion #075 – 2022

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the Treasurer's Report and payment of vouchers #52-70 totaling \$17,644.31.

Motion #076 – 2022

- Mr. Beavers made a motion, seconded by Mr. Beach and all approved adjourning the meeting at 8:25 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer