

**CALEDONIA FIRE DISTRICT
October 19, 2021**

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill Mike Beavers and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Deputy Chief John Murray, Deputy Chief Mike Churchill, Chris Beach and Mike Lubitow.

Mr. Beach was delayed and arrived at 7:05 pm.

Mike Lubitow joined the meeting at 7:40 pm.

The public hearing for the proposed 2022 budget was called to order by Chairman Jim Dutton at 6:30 pm. All present participated in the Pledge of Allegiance.

Mr. Dutton requested the roll be called by the Secretary with attendance reflected in the minutes.

**CALEDONIA FIRE DISTRICT
BUDGET HEARING AND PROCESS**

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. PUBLIC HEARING ON BUDGET

I THE CHAIRMAN READS THE FOLLOWING NOTICE:

1. This is the public hearing regarding the 2022 proposed budget. In accordance with New York State Town Law, all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. Their budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget. The Board of Fire Commissioners in accordance with legal requirements has adopted their proposed budget on the 23rd day of September 2021.
2. The Secretary of the Fire District has filed with this District an affidavit
 - i. Stating the public notice of this public hearing was published or posted at least once at least five (5) days before the date specified for the hearing in
 1. The Official Newspaper of the Fire District.
 2. The Official signboards of the Town of Caledonia
 3. On the Fire District website
 4. On the Town of Caledonia website

3. The Notice of Public Hearing specified the time and date when and the place where this Public Hearing would be held.
4. The Fire District Secretary also made available for inspection, at least five days before the public hearing, by any interested person during the Town of Caledonia Clerk's hours copies of the proposed budget.
5. The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.
6. Prior to the public comment portion of this budget hearing, we will hear from the Fire District Treasurer who will make a brief presentation about the preliminary budget to the Board of Fire Commissioners and members of the public who are present. The Fire District Treasurer will be asked to submit the proposed budget to the Board of Fire Commissioners and members of the public who are here this evening.

ii THE TREASURER PRESENTS THE PROPOSED BUDGET

- a. During this period the Treasurer should make a brief summary of the proposed budget.
- b. The Treasurer should not answer specific questions during this time so not to make this a question and answer session.

iii THE CHAIRMAN NOW STATES

The public comment period begins. I will now ask any person(s) present wishing to be heard on this proposed budget in favor of, or against, the proposed budget or any item in it to please raise your hand. I request that if you wish to address the Board on the proposed budget. When recognized, please state your name and address for the record. Please limit your comments to five (5) minutes. Please direct all your questions to the Board or the Treasurer. This is not a question and answer session. Your question will not be answered when asked. The Board is looking for your opinion on the budget or any part of it, whether favorable or not. Please tell us what you are in favor of regarding this budget or what you are against. You may ask questions, but this Board and the treasurer will not answer any questions, until the conclusion of the public comment period.

- c. No comments were made by the guests.

iv CONCLUSION OF THE PUBLIC COMMENT PORTION OF THE HEARING

- a. The Chairman now states: "The public comments period this annual budget hearing has now concluded. The Board of Fire Commissioners is now allowed to ask questions.

i The members of the Board of Fire Commissioners now ask questions.

ii The Treasurer or the Chairman, if able to do so, address the issues raised during the public comments period.

At 6:35 pm the regular meeting was opened.

The budget hearing was held open while the regular meeting was running concurrently.

Motion #144-2021

Mrs. Churchill made a motion, seconded by Mr. Cook and all approved closing the budget hearing at 7:56 pm. No comments from the public were received during the hearing.

Motion #-145-2021

Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved passing the 2022 Caledonia Fire District Budget, in the amount of \$344,973 as presented.

Motion #-146-2021

Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved to accept the September meeting minutes.

Chris Beach provided an update on the progress of the building committee, including Passero Associates activities. Mr. Dutton noted it may be advisable to commit to a dollar amount for the fire hall and bring it to the voters after the first of the year. Chris left the meeting at 7:25 pm.

Mike Lubitow reviewed the progress made on establishing an EMS. An EMS committee has been created with RJ Kantowski, Christine Kantowski, Jim Dutton, Bob Jake and Mike Lubitow as members. Goals are to set up EMS codes and compile a list of necessary equipment. Mike left the meeting at 8 pm.

Chief Kantowski's Report:

In Chief Kantowski's absence Deputy Chief Murray provided the report.

- The Fire Report was incomplete and not accepted by the Board of Fire Commissioners. It will be finalized for the November meeting.
- The fuel log for September was provided.
- Livingston County's new fire coordinator, Andrew Brodell starts on October 18.
- Run cards are being worked on.
- The Livingston County Sheriff's office is developing a State Fire Police class in coordination with Livingston County EMS.
- Melodie Kolmetz from Northern Star Medical has requested the Fire District conduct a NARCAN and CPR-AED class. They will be held on 11/8 and 12/6, respectively.
- Drill schedule was reviewed.

- The list of fire fighters with outstanding physicals was reviewed. These individuals' membership will be changed to a Class D until they obtain the necessary physical. Deputy Chief Murray will write a letter to them informing them of the change. Andrew Aube, Ronald Beach, Timothy Beavers, Christopher Carpino, Kevin Hammond and Nick Mesiti will receive the communication.
- Line officer positions have been adjusted by Chief Kantowski to reflect the following:
 - 1103 – Andrew Carpino
 - 1104 - Bob Jake
 - 1107 – John Keller
- A discussion was held regarding the rules governing the Explorers and when they can attend a call. Due to Matt Baylor being home schooled, there seem to be gray areas as to his ability to go on calls during the day and after 9 pm. It was determined Bob Jake will meet with Matt and his parents to clarify.
- Open House will be held on October 23 from 10 am to 2 pm.

Motion #-147-2021

- Mr. Cook made a motion, seconded by Mr. Beavers and all approved the purchase of hot dog rolls for the Open House not to exceed \$50.
- Equipment update- and/or requests
Deputy Chief John Murray presented the following:
 - Jackie Kolb's helmet did not pass BEFO inspection.
 - Line officers have requested to purchase a pig ax instead of the mini- irons that are budgeted for 2021.
 - The 5-inch replacement hose is expected to be delivered by Thursday.
 - Two portables require new batteries. Motorola is not giving these out anymore. Waiting on quotes at this time.
 - Noted any new turnout gear will be purchased from Globe Gear. Sets of gear will also include 1010 helmet, gloves and Nomex hoods. Cost at state bid is \$3,568. Six sets will be purchased in 2002 and noted five months out for delivery.
 - Helmet purchases will be necessary next year. Some will be at the 10 year mark.
 - Wildland gear and boots for the drivers will be purchased in the future.
 - Request to purchase a streamlight survivor light at a cost of \$120 and Vulcan box priced at \$159. Tabled until 2022 by Commissioners.
 - The extrication tool needs its high pressure hose replaced. Commissioners tabled request until 2022.
- Any EMS supplies from Mumford will be replenished.
- Deputy Chief Mike Churchill noted Sam D'Agostino will require a doctor's release form following his surgery.

Motion #148-2021

- Mr. Beach made a motion, seconded by Mrs. Churchill and all approved the purchase of six AED combo pads not to exceed \$300.

Motion #149-2021

- Mr. Cook made a motion, seconded by Mr. Beavers and all approved the purchase of lighting, siren, and cab for 2021 Silverado pick up in the amount of \$10,800 from Gerber Collision and Glass.

Motion #150-2021

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the purchase of a new helmet for Jackie Kolb at a cost of \$305.

Motion #151-2021

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved the purchase of a pig ax at a cost of \$205 in place of the mini irons that were in the 2021 budget.

Motion #152-2021

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved the purchase of six sets of gear from Globe Gear at a cost of \$3,568 each, which include 1010 helmets, gloves and Nomex hoods.

Motion #153-2021

- A motion was made by Mr. Beach and seconded by Mr. Cook, and all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.
 - October (BR = Back Room FR=Front Room)
 - 23 -Party BR; Baby shower FR
 - 30 – Vendor show FR; Funeral BR
 - November
 - 3 – County fire police meeting BR
 - 6 – Vendor show Both rooms
 - 7 – Retirement party BR
 - 13 -Vendor show Both rooms
 - 14 – Boys soccer banquet FR
 - 20 – Birthday parties in both rooms
 - 21 – Party BR
 - 22 – Blood drive FR

Fire Commissioner's Reports

- Mr. Dutton noted two items are still outstanding from the Forestry Grant. He has spoken to Ranger Cornell to explain shipping delay.

Motion #-154-2021

- Mr. Beavers made a motion, seconded by Mr. Cook and all agreed to allowing Hometown Holidays to use the truck room for their event on December 4.

Motion #-155-2021

- Mrs. Churchill made a motion, seconded by Mr. Beavers and all approved to remove the inoperable light tower on #119, return to manufacturer for repair, add optional LED upgrade and reinstall at a cost of \$19,400 at Churchville.
- Mr. Beavers noted NYS has proposed changes to OSHA regulations that will have an impact on the District.
- Mr. Dutton inquired as to the status of Tom Hayes new boots. Deputy Chief Murray stated the boots are stuck on a ship near Long Beach, CA.
- Mr. Dutton reported a representative from VFIS will be available via a ZOOM call at the November meeting. Due to the ZOOM call the meeting will be moved to the Club Room Jones Hall.
- Mr. Dutton requested an update on the air compressor maintenance agreement. Deputy Chief Churchill will follow up.
- Mr. Dutton noted an amusement permit has been issued for 3154 State Street.

Secretary Treasurer's Report

Motion #156-2021

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved submitting an application for credit to Jim Barnard Chevrolet to obtain invoicing from the dealership and giving Mr. Dutton the authority to sign it.

Motion #157-2021

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved the Treasurer's Report and payment of vouchers #141- 160 totaling \$23,379.97.

Motion #158-2021

- Mrs. Churchill made a motion, seconded by Mr. Beavers and all approved adjourning the meeting at 8:59 p.m.

Respectfully submitted, Susan J. Carson Secretary/Treasurer