

CALEDONIA FIRE DISTRICT
June 9, 2021

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Mike Beavers and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Chief RJ Kantowski, Deputy Chief John Murray, Deputy Chief Mike Churchill, Jackie Kolb, and Bob Jake

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Motion #089– 2021

Mr. Cook made motion, seconded by Mr. Beavers and all approved to accept the May meeting minutes.

Jackie Kolb joined the meeting to introduce herself as a new member of the Fire Department. She left at 6:45 pm.

Motion #090– 2021

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicants, Willie Shannon. residing at 319 Center St., Caledonia, N.Y and Zachary Hutton residing at 27 Alpine Lane, Caledonia NY within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicants have been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED on motion of Commissioner Beavers, seconded by Commissioner Churchill, that applicants Willie Shannon and Zachary Hutton be approved for membership in the Caledonia Fire Department with a D status, subject to their completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:

- Dutton: Aye
- Beach: Aye
- Beavers: Aye
- Churchill: Aye
- Cook: Aye

Chief Kantowski's Report:

- Chief Kantowski presented the following reports:
 - April and May Fire Report – 11 calls noted in May.
 - May Truck Fuel Log

Motion #091– 2021

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the Fire Report for April and May .
- The Memorial Day parade was well received by the community.
- Deputy Chief John Murray reported the following.
 - June 12 - #118 and crew will be at Hampton's Corners to attend Fire Fighter I classes.
 - June 28 - The District will participate in a mass water drill with Mumford and #114, 116 and 118 will be sent.
 - Line officers noted the Commissioners may want to consider replacing the Caledonia Fire District sign on the fire hall due to weathering.
 - The line officers stated helmet cameras could be used as an in- house training tool Costs range from \$250 -400. Mr. Dutton stated he will discuss this Ray DiRaddo since there may be legal and policy considerations for the District.
 - Physicals
 - Reviewed list of firefighters still requiring a physical and/or mask fit.
 - It was noted mask fits are no longer conducted by Livingston County and are now part of the physical.
 - John Pike's last physical was in 2019.The Chief will send a certified letter to John and if he does not respond he will be moved to Class D.

Motion #092– 2021

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the purchase of two gear drying hangers at a cost of \$52.95 each.

Motion #093– 2021

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved to declare the following helmets surplus #002057,001677,001593 and 001844.
- Bob Jake reviewed recent IT activity at the fire hall. Geneseo Tek has reconfigured cameras with the new router. Ipads continue to be working fine. Mr. Dutton also noted the key fob issues were corrected by Geneseo Tek.
- Bob Jake noted Vigilant Training is offering e learning modules. Pricing for 1-50 firefighters is \$82.45 per individual. The District would spend \$3,957 for 48 firefighters to have access. The first year of e learning will be priced the same as paper instruction and begin in January. This item will be included in the 2022 budget.

Motion #094– 2021

- Mr. Beach made a motion, seconded by Mr. Beavers and all approved the purchase of two cases of copy paper (\$60) and a printer cartridge (\$115) for the secretary/treasurer's printer, including use of the District's credit card for the purchases.

Motion #095– 2021

- A motion was made by Mrs. Churchill and seconded by Mr. Cook, and all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

June

19- Retirement/Birthday Party - Front room

29 – Sheriff training - Front room

- Follow up from previous meetings. Discussion was held on:
 - Passero contract - This has been signed by Mr. Dutton and Chris Beach will be setting up a meeting with them.
 - Passport accountability tags – in process of obtaining them.
 - Contracts – Mr. Dutton noted all contracts must have prior approval by the Board of Fire Commissioners and signed by a commissioner. The District is exempt from NYS sales tax and it is recommended to use vendors we have a relationship with when possible.
 - April Fire Report – Complete.
 - Caledonia's Policy for Recording an Emergency Scene - The Chief is reviewing the District's policy with the East Avon fire department this weekend.
 - Chief's new vehicle - NYS Marketplace returned only one bid from Genesee Valley Dodge. A representative from the Marketplace noted it was unusual to receive only one bid and would review our offer to see if there were any clarifications or missing information that could be supplied to obtain more bids.
 - Air compressor – Deputy Chief Churchill will look into maintenance contracts for this equipment.

Fire Commissioner's Reports

- Mr. Dutton noted the Forestry Grant application must be submitted by June 30. The grant requires a 50% match from the Fire District of \$1,455. Total grant monies including match will be \$2,910. Monies will be used for nozzles and hose on #113.

Motion #096– 2021

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved taking \$1,455 from the Continuous Communications budget line to fund Forestry Grant match.

Motion #097– 2021

- Mr. Dutton made the following resolution, which was seconded by Mr. Beach.
 - 1) (i) Authorize the acquisition of a breathing air system by means of a Permissive Referendum at a maximum aggregate cost of \$70,000 which may include equipment

required in connection therewith: (ii)transfer \$70,000 from the Capital Apparatus Reserve Fund GML 6-G of the District and thereby authorizing the expenditure of \$70,000(funds on hand) for the purchase of the new air breathing system.

Commissioner Vote:

Commissioner Dutton: Aye
Commissioner Beavers: Aye
Commissioner Beach: Aye
Commissioner Churchill: Aye
Commissioner Cook: Aye

- Mr. Dutton suggested the tile in the fire hall be stripped and waxed. Deputy Chief Churchill will look into vendors for the service.

Secretary Treasurer's Report

- Donations from the Open House were \$46.

Motion #098– 2021

- Mr. Beach made a motion, seconded by Mr. Dutton and all approved amending motion #087 – 2021 to correct the approved vouchers from #64-80 to include #81-83 which were not included due to a typing error.

Motion #099– 2021

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the Treasurer's Report and payment of vouchers #84-96 totaling \$8,726.93.

Motion #100– 2021

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved adjourning the meeting at 8:15 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer