

# CALEDONIA FIRE DISTRICT

March 10, 2021

## MINUTES

Present: Fire Commissioners Don Cook, Meg Churchill Mike Beavers and Ron Beach Jr.

Excused: Fire Commissioner Jim Dutton

Others Present: Secretary/Treasurer Sue Carson, Chief R.J. Kantowski, John Murray, Mike Churchill, Bob Jake, and Chris Beach

The meeting was called to order in Jim Dutton's absence by Co -Chairman Mike Beavers at 6:30 p.m. All present participated in the Pledge of Allegiance.

### **Motion #036 – 2021**

Mr. Cook made motion, seconded by Mrs. Churchill and all approved to accept the February meeting minutes with the following correction: First page – Motion #017-2021 correct spelling to Passero Associates not Pssero Associates.

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicants, Jessica L. Carpino residing at 298 Armstrong Place, Caledonia, NY, and Joshua Gerber residing at 3859 Iroquois Rd., Caledonia, NY within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicants have been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED, on motion of Commissioner Beach, seconded by Commissioner Cook, that applicants Jessica Carpino and Joshua Gerber be approved for membership in the Caledonia Fire Department with a D status, subject to their completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:
  - Dutton: Not present
  - Beach: Aye
  - Beavers: Aye
  - Churchill: Aye
  - Cook: Aye

**Motion #037 – 2021**

Mrs. Churchill made a motion, seconded by Mr. Beach and all approved removing Jennifer Ayers and Jeffrey Ayers from active membership.

**Chief Kantowski's Report:**

- Chief Kantowski presented the following reports for February:
  - Fire Report
  - Truck Fuel Log

**Motion #038 – 2021**

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the Fire Report for February .
- The Chief stated #113 was stolen while at DJM Equipment for maintenance. It has been recovered and is back in service with no damages noted.

**Motion #039 – 2021**

- Mr. Beach made a motion, seconded by Mr. Cook and all approved to enter into Executive Session at 6:37 pm to discuss the January department meeting conducted through ZOOM and inappropriate language that was observed.

**Motion #040 – 2021**

- Mr. Cook made a motion, seconded by Mr. Beach and all approved to leave Executive Session at 6:40 pm.
- The Chief reported the door to C-11 damaged an individual's vehicle during the recent high winds. C-11 did not sustain any damage. Insurance claim has been sent to Selective.

**Motion #041 – 2021**

- Mr. Cook made a motion, seconded by Mr. Beach and all approved the purchase of a gas meter at a cost of \$1,879 and calibration kit at a cost of \$1,150 from MES.

**Motion #042 – 2021**

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the purchase of 12 Nomex hoods at \$84 each, 12 structural gloves at \$75 each and 20 extrication gloves at \$40 each from Churchville.
- Deputy Chief Murray stated the current inventory of boots do not contain the correct sizes for two firefighters who require boots. He will obtain quotes to purchase boots in the needed size.
- Deputy Chief Murray noted the gear is on backorder due to the limited availability of the Dupont spandex for the wrist gauntlets.

- Deputy Chief Churchill reported #116 will be at Guthrie Welding and should be back in service this week.
- Generator has been tested for the year.
- Deputy Chief Mike Churchill will contact Churchville Fire Equipment and review the recent invoice for #116. Payment is tabled.
- Bob Jake noted the iPad in #114 is still locked. Apple requires a receipt with the serial number on it to unlock. Daryl Walker from Verizon will be contacted.

**Motion #043 – 2021**

- Mr. Beach made a motion, seconded by Mr. Cook and all approved terminating the service on #114's iPad if Bob Jake cannot get a receipt.
- Karen Jake is conducting the Babysitters Course this year. There are 25 students.

**Motion #044 – 2021**

- Mr. Beach made a motion, seconded by Mrs. Churchill and all approved to reimburse the Explorers for the cost of the Post renewal in the amount of \$562.03.
- Chris Beach reported Passero Associates will conduct site checks on March 25.

**Fire Commissioner's Reports**

- Mr. Cook requested an update on inactive members. It was noted there is one person who has not responded to the letter and their gear will be pulled once Mr. Dutton returns.
- Mr. Beavers reviewed the written Operating Procedure for the Fitness Center at Jones Hall.

**Motion #045 – 2021**

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the Operating Procedure for the Fitness Center at Jones Hall.

**Motion #046 – 2021**

- Mr. Beach made a motion, seconded by Mr. Cook and all approved, as allowed by the District's Procurement Policy to reimburse Tim Beavers in the amount of \$854.82 for the repairs to his truck that will occur once he removes the back rack. Mr. Beavers abstained from the vote.

## Secretary Treasurer's Report

### **Motion #047 – 2021**

- Mr. Cook made a motion, seconded by Mr. Beach and all approved the 2021 Selective insurance policy package presented by Tompkins Insurance in the amount of \$32,570.70, with the contingency the Department reimburses the District for their premium of \$6,602.85.

### **Motion #048 – 2021**

- Mr. Cook made a motion, seconded by Mr. Beach and all approved payment to Tompkins Insurance in the amount of \$3,159 for the Accident and Health insurance premium for 3/20/21 – 3/20/24.
- The 2021 tax levy was received in the amount of \$332,873.
- The Treasurer's bond was increased to \$2 million with an increase in cost of \$37.
- A copy of the Cummins contract will be requested for the District's records.

### **Motion #049 – 2021**

- Mr. Cook made a motion, seconded by Mrs. Churchill. and all approved the Treasurer's Report and payment of vouchers #35- 45 totaling \$37,276.72 with the exception of voucher #44 in the amount of \$17,482.31 to Churchville Fire Equipment.

### **Motion #050 – 2021**

- Mr. Beach made a motion, seconded by Mr. Cook and all approved adjourning the meeting at 7:18 p.m.

Respectfully submitted,

Susan J. Carson  
Secretary/ Treasurer