

CALEDONIA FIRE DISTRICT
February 10, 2021

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Mike Beavers and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Chief RJ Kantowski, Chris Beach, John Murray and attending via telephone Dave Boyce

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Dave Boyce from Tompkins Insurance presented the proposed 2021 package insurance coverage for the District.

The following was discussed:

- The Commissioners reviewed coverage on the trucks. Coverage was increased on #114 to \$900,000.

Dave Boyce left the meeting at 6:47 pm.

Chris Beach discussed the fire hall building project and the possibility of a feasibility study and architectural plans. He left the meeting at 7:13 pm.

Motion #017 – 2021

Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved Pssero Associates to conduct a feasibility study and architectural plans on the construction of a new fire hall, with the cost not to exceed \$50,000.

Motion #018 – 2021

Mr. Beach made motion, seconded by Mr. Cook. and all approved to accept the January meeting minutes with the following amendments:

Page 1: Mr. Dutton is the Assistant Secretary.

Page 4: First bullet regarding #113 is removed.

Page 4 : Third bullet Mike Churchill is Deputy Chief.

Motion #019 – 2021

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicant, Ethan Donaghue residing at 3206 Philmore Ave., Caledonia, NY within the territorial boundaries of the Caledonia Fire District/area protected and

- WHEREAS, the Board has been further informed that the applicant has been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED, on motion of Commissioner Churchill, seconded by Commissioner Cook, that applicant Ethan Donaghue be approved for membership in the Caledonia Fire Department with a D status, subject to his completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department as of February 26, 2021. On the roll call the vote was as follows:
Dutton: Aye
Beach: Aye
Beavers: Aye
Cook: Aye
Churchill: Aye

Motion #020 – 2021

Mr. Beavers made a motion, seconded by Mr. Beach and all approved the removal of Linda Hogle and Josiah Tetrault from active membership.

Chief Kantowski’s Report:

- Chief Kantowski presented the following reports for January:
 - Fire Report
 - Truck Fuel Log

Motion #021 – 2021

- Mr. Beavers made a motion, seconded by Mr. Beach and all approved the Fire Report for January.
- Covid 19 vaccinations are in process and have been received by 25 firefighters. Chief will reach out to see if commissioners are covered under the Fire Department for the vaccine.
- The Chief noted C-11 hit a deer on a recent call to Quaker Rd. There was no damage.
- Tim Beavers presented a quote in the amount of \$854.82 for the repairs to his truck that will occur once he removes the back rack.

Motion #022 – 2021

- Mr. Dutton made a motion, seconded by Mr. Cook and all approved to proceed with submitting an insurance claim for damages incurred by Tim Beavers to his truck when the equipment installed by the Fire District is removed. Mr. Beavers abstained from the vote.
- Ethan Donaghue and Nate Sherlock will attend BEFO on February 11.

- Deputy Chief Murray reported the following:
 - Hose rack has been received at Churchville and will be here on February 11.
 - Gas meter update
 - #001678 circuit board is defective.
 - #002289 has been recalibrated and a new sensor installed
 - #001834 - O2 sensor is on back order
 - Turn out gear has been ordered. Suspenders are here.

Motion #023 – 2021

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved to declare gas meter #0011678 surplus.
- The UTV is at Bobcat of the Finger Lakes for maintenance.
- Mandatory training covering sexual harassment and blood born pathogen will be held at Jones Hall on 2/22 at 7 pm.
- Follow up from previous meetings. Discussion was held on:
 - Ponds -Officers will discuss and bring recommendation to Commissioners.
 - Mutual Aid agreement with Scottville for Ayers – Reviewed.
 - Inactive members response to letters – One firefighter started to attend again. Next month Class D members will be contacted.
 - Status of gas meters – see page 3
 - Status of hose rack – see page 3
 - Signed contract from Cummins received for generator maintenance– not received.

Motion #024 – 2021

- A motion was made by Mr. Beach and seconded by Mr. Cook; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

February

9, 10,11 – Livingston Co. Sheriffs training

20 – Birthday party

March

13 – Bridal shower

Fire Commissioner's Reports

- Mr. Dutton reported on the progress of #116 rehab. Items of note are the pond rack may need a spacer, increasing the cost and the scene light will be different and may be less expensive.
- Mr. Dutton noted the grill to #119 was damaged when it hit the hose rack. He has ordered a replacement at a cost of \$320 and will install it.

Motion #025 – 2021

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved to reimburse Mr. Dutton in the amount of \$320 for #119's grill.

Motion #026 – 2021

- Mr. Beach made a motion, seconded by Mr. Cook and all approved reimbursing Mr. Dutton for the purchase of three cases of water at a cost of \$16.65.

Motion #027 – 2021

- Mr. Beach made a motion, seconded by Mr. Cook and all approved the purchase and reimbursement to Mr. Dutton for five multimix 40:1/50:1 premixed fuel in the amount of \$24.95.

Motion #028 – 2021

- Mr. Beach made a motion, seconded by Mr. Cook and all approved the purchase and reimbursement to Mr. Dutton for four cases of Gatorade(cost approximately \$12.99 a case) not to exceed \$60.
- Mr. Dutton will inquire on pricing at West End Storage for any needs the District may have.
- Mr. Cook noted the District may want to consider leasing trucks instead of buying them in the future. Attorney Ray DiRaddo will be consulted if the decision is made to lease.
- Mr. Dutton noted upon review of the District policies the Fixed Asset Policy and Cellular Telephone Use Policies had not been formally approved.

Motion #029 – 2021

- Mr. Beach made a motion, seconded by Mr. Beavers and all approved the Fixed Asset policy.

Motion #030 – 2021

- Mr. Beach made a motion, seconded by Mr. Beavers and all approved the Cellular Telephone Use policy.

Motion #031 – 2021

- Mr. Beavers made a motion, seconded by Mr. Beach and all approved the amended Investment policy as presented.
- Mr. Dutton noted he had received a question from a fire fighter regarding their child using the gym. The commissioners agreed this is not possible due to liability issues.

Secretary Treasurer’s Report

Motion #032 – 2021

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved contracting Raymond F Wager, CPA, PC to conduct the District 2020 audit at a cost of \$4,995 and authorizing Mr. Dutton to sign the letter of engagement.

Motion #033 – 2021

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved checks over \$5,000 can be countersigned by any commissioner with the exception of the commissioner responsible for receiving and reviewing bank statements.
- Correspondence was received from NYSEG and RGE informing the District of various training opportunities and a corresponding \$1,000 donation for certain attendance.
- Correspondence was received from Verizon stating our NYS plan had expired, and we were placed in one closest to the original plan.

Motion #034 – 2021

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved the Treasurer’s Report and payment of vouchers #18- 34 totaling \$8,745.71.

Motion #035 – 2021

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved adjourning the meeting at 8:25 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer