

CALEDONIA FIRE DISTRICT
December 10, 2019

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Mike Beavers and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Chief Jeff Ayers

Excused: Fire Commissioner Mark Schroeder

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Shortly after the meeting was opened, Chief Ayers was required to report to his place of employment due to hazardous weather and road conditions.

Motion #134-2019

Mr. Beavers made motion, seconded by Mr. Cook and all approved to accept the November meeting minutes.

Chief Ayers' Report:

In Chief Ayers absence Mr. Dutton provided the Chief's Report

- Mr. Dutton presented the following reports for November:
 - Fire Report
 - Truck Fuel Log

Motion #135-2019

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the Fire Report for November .
- In order to take advantage of 2019 pricing, the line officers would like to purchase five sets of gear this week. Five sets from MES. All gear is sold at state bid. MES pricing is \$2,899.50 Gear will not be invoiced for 90 days and monies will be taken out of 2020 budget.

Motion #136-2019

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the purchase of five sets of gear at state bid with 2019 pricing not to exceed \$15,000.

- The new radios that are compatible with Genesee and Monroe counties are in but will not be installed until after the first of the year.

Motion #137-2019

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved sending #118 to Strong Memorial Hospital on 12/18 to participate in the Light Up the Night program for children with cancer.

Motion #138-2019

- A motion was made by Mr. Beach and seconded by Mr. Beavers; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

December (FR=front room, BR = back room, AR = both rooms)

11 – Party – BR

22 – Wedding – FR

Fire Commissioner's Reports

- Mr. Dutton provided an update on the Building Reserve Fund. A resolution must first be passed by the Board containing specific language regarding what the fund will be used for, a 30 - day notice must be published in the newspaper and a special election held. Ray Di Raddo will be consulted for proper resolution language.
- Mr. Dutton reported the antenna has been installed by the village and the county programmed it with no issues.
- Mr. Beavers noted the district may want to consider installing remote control overhead doors for security and energy efficiency. Mr. Dutton added he believes the village has a contract with Overhead Door and will contact Chris Buckley to obtain a quote for four doors.
- Mr. Dutton stated Churchville has provided the quote for #116 refurbishment. Two additional quotes must be obtained per the procurement policy.

Motion #139-2019

- Mr. Beavers made a motion, seconded by Mr. Beach and all approved adding \$18,696 to the Capital Equipment Reserve fund.

Motion #140-2019

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved moving \$25,000 into the year end funds in anticipation of opening a Capital Building Reserve Fund in 2020.

Motion #141-2019

- Mr. Beavers made a motion, seconded by Mr. Beach and all approved to replace water cannons and extinguishers not to exceed \$2,000.

Secretary Treasurer's Report**Motion #142-2019**

- Mr. Cook made a motion, seconded by Mr. Beavers and all approved payment of the cancer disability insurance premium in the amount of \$4,110 to Glatfelter Specialty Benefits.

Motion #143-2019

- Mr. Beach made a motion, seconded by Mr. Cook and all approved the following distribution of the excess fund balances:

Description	NYS Uniform System of Accounts	Amount
Operating Expenses for January and February		\$39,140.04
Funding for Capital Building Reserve		25,000
Fire Equipment (Refurbish #116, water cannons and extinguishers)	A-3410.21	14,000
Reserve	A-9960.9	18,696
Total		\$96,836.04

Motion #144-2019

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the purchase of the following offices supplies:
 - 1 roll of stamps -\$55
 - Case of copy paper – \$60
 - Package of green copy paper - \$15
 - Storage boxes (10 pack) - \$25
 - 2 – 3inch binders – \$23.98

- Tractor Supply has not notified the District regarding the approval of their credit card application. Sue will contact them and update the Credit Card Policy as applicable.

Motion #145-2019

- Mr. Cook made a motion, seconded by Mr. Beach and all approved the Treasurer's Report and payment of vouchers #157 -170 totaling \$17,043.45.

Motion #146-2019

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved adjourning the meeting at 7:22 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer