

**CALEDONIA FIRE DISTRICT**  
**April 12, 2023**

**MINUTES**

Present: Fire Commissioners Jim Dutton, Don Cook, Ron Beach, Jr., and Meg Churchill

Excused: Fire Commissioners Mike Beavers

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill, Deputy Chief John Murray, Mike Lubitow, Martha Morin, and Zach Morin.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

New members Martha and Zach Morin introduced themselves to the commissioners. Mr. Dutton welcomed them to the Department.

**Motion #059 – 2023**

Mrs. Churchill made a motion, seconded by Mr. Cook and all approved to accept the March meeting minutes.

**Motion #060 – 2023**

Mr. Beach made a motion, seconded by Mr. Cook, and all agreed to remove Alyssa Beach from active membership.

**Chief Churchill's Report:**

- Following reports were presented for March:
  - Fire report
  - Fuel log

**Motion #061-2023**

- Mr. Beach made a motion, seconded by Mr. Cook, and all approved the March Fire Report.
- Training
  - PESH – June 8, Riviera Theater in Geneseo.
  - Grain Bin Rescue – April 15, Howlett Farms

- Equipment
  - Recent
    - ✓ Wheel bearing on Tahoe has been replaced.
    - ✓ Two portables have been received from Flower City. Mic and chargers not received.
    - ✓ #114 – April 17 – Windows to be fixed. Churchville Fire Equipment to cover cost except for the motor.
  - Follow up.
    - ✓ Bank chargers and batteries – June or July
    - ✓ Sensit meter – received.
    - ✓ Nate Sherlock’s gear – Shipping this week.
    - ✓ Accountability boards – outstanding
    - ✓ Calibration kits – outstanding
  
- The Mutual Aid agreement with Livingston County has been signed.
  
- Livingston County Sheriff has cautioned BRYX users not to share information received with outside parties or there may be prosecution.
  
- The current supply of fire prevention event giveaways etc. will be reviewed and recommendations made for needed materials at the next meeting.
  
- The following railroad crossings will be closed for repair as follows:
  - Route 36 (North St) – 4/13
  - Route 5 (near PJ’s) 4/21
  - Route 36 (Taylor Crossing) 4/28

**Motion #062-2023**

- Mr. Cook made a motion, seconded by Mrs. Churchill, and all agreed to purchase one tent at a cost of \$59.99 and four chairs at a cost of \$24.99 each, including use of the District credit card to make these purchases.

**Motion #063-2023**

- A motion was made by Mrs. Churchill and seconded by Mr. Beach; all approved of the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

April – FR = Front room; BR= Backroom)

15 -Funeral – FR; Event – BR

16 – Birthday party – BR

23 – Event – BR

May

6 – Baby shower – BR; Birthday party – FR

7 – Part – FR

13 – Funeral FR

20 – Wedding – FR; Baby shower – BR

### **EMS/EMT Report:**

#### **Motion #064-2023**

- Mr. Beach made a motion, seconded by Mr. Cook, and all approved the following purchases at a cost not to exceed \$650.
  - CPR training dummy - \$256
  - Backboard straps (4) - \$80
  - Back board - \$152
  - Blood pressure cuff (2) - \$20
  - BVM (3) - \$60
  - Patient transporter – (2) - \$54
- Mike Lubitow updated the Board on recent EMT training.

### **Fire Commissioner's Reports**

- Mrs. Churchill noted she is investigating resources for fire firefighters suffering from PTSD.
- Mr. Dutton noted the following regarding the Building Committee's next steps:
  - A site plan needs to be developed for submission to the Town and County Planning Boards. The committee should contact Passero for a cost estimate.
  - Set up a floor plan of the new fire hall for recruitment events.
  - Prepare presentations for the public to present at area groups such as VFW, Senior Citizens, etc.
  - Design work should not continue until the public approves the bond issue for financing.
  - The District must also obtain bond counsel once the public approves.
- Mr. Dutton requested he be included in any communications (emails, etc.) by the Building Committee.

#### **Motion #065-2023**

- Mr. Dutton made a motion, seconded by Mr. Beach, and all approved the purchase of 12 bankers boxes at a cost of \$45.
- Mr. Dutton requested Sue contact Tompkins to determine if coverage has been placed on the vacant land.
- Mr. Cook stated he had reviewed bank statements and reconciliations for the following bank accounts and noted no discrepancies:

- Checking account #5829 ending 2/28/23, 3/31/23
- Money Market account #7960 ending, 2/27/23, 3/30/23
- Certificate of Deposit #4617 (Jumbo)opened 3/8/23.

### **Secretary Treasurer's Report**

- The District received the 2023 tax levy in the amount of \$352,604.
- The District has a credit of \$61.71 at Caledonia Marketplace. The commissioners agreed to leave it and use it against future purchases.

#### **Motion #066-2023**

- Mr. Cook made a motion, seconded by Mrs. Churchill, and all approved applying to Krown of Rochester to obtain invoices and giving Mr. Dutton the authority to sign the application.

#### **Motion #067-2023**

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved the Treasurer's Report and payment of vouchers #57-83 totaling \$33,519.07.

#### **Motion #068-2023**

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved adjourning the meeting at 7:30 p.m.

Respectfully submitted,

Susan J. Carson  
Secretary/ Treasurer