

**CALEDONIA FIRE DISTRICT**  
**November 10, 2021**

**MINUTES**

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Mike Beavers and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Chief RJ Kantowski, Attorney Ray DiRaddo, Deputy Chief Mike Churchill, Deputy Chief John Murray, Bob Jake, Chris Beach, Tony Demarco, Mike Lubitow, Matt Baylock, and Joshua Hanbach.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Chris Beach arrived at 6:50 pm and Mike Lubitow arrived at 7:30 pm.

**Motion #159-2021**

Mr. Beavers made motion, seconded by Mrs. Churchill and all approved to accept the October meeting minutes with the following amendment:

Page #4 Equipment update- and/or requests; 5<sup>th</sup> bullet should read: Six sets will be purchased in 2022 and noted five months out for delivery. 2002 was a typographical error.

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicants Bradley P. Jones and Willie Shannon residing at 54 North St, Caledonia NY and 319 Center St., Caledonia, NY respectively within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicants have been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;

**Motion #160-2021**

- IT IS HEREBY RESOLVED, on motion of Commissioner Beavers, seconded by Commissioner Cook, that applicant Bradley P. Jones be approved for membership in the Caledonia Fire Department with a D status, subject to his completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:
  - Dutton: Aye
  - Beach: Aye
  - Beavers: Aye

- Cook: Aye
- Churchill: Aye

**Motion #161-2021**

- IT IS HEREBY RESOLVED, on motion of Commissioner Beavers, seconded by Commissioner Churchill, that applicant Willie Shannon be approved for membership in the Caledonia Fire Department with a D status, subject to his completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:

- Dutton: Aye
- Beach: Aye
- Beavers: Aye
- Cook: Aye
- Churchville: Aye

**Motion #162-2021**

Mrs. Churchill made a motion, seconded by Mr. Beach and all approved removing the following individuals from active membership: Thomas Allen, Jennifer Brandes, Ronald Herrick, Larry Heins, Kevin McKay and Helen Serafin.

A discussion was held regarding camera helmets with Attorney DiRaddo. Mr. DiRaddo noted camera helmets are not required equipment and advised against their use.

Mr. Beavers noted a change to the OSHA regulations and questioned the impact to the District. Mr. DiRaddo stated the regulation applies to employers with six or more employees.

Chris Beach presented the board with plans of the new fire hall. The Route 5 property is estimated to be 7 1/4 acres. The purchase will require a subdivision approval from the town planning board and two surveys. Approximate cost of surveys is \$7,000 and \$9,500.

Attorney DiRaddo suggested it may be useful for the District to develop a time- table for the project. The Commissioners agreed Mr. DiRaddo has permission to write a purchase offer for the property, subject to their approval and contact Passero Associates and Peter Skivington on their behalf. Next steps include having the property appraised, building plotted on new survey and deciding how the project will be financed. Possibly a BAN or permissive referendum to move monies from the equipment reserves to the building reserves.

Ray DiRaddo left the meeting at 7:35 pm.

### **Chief Kantowski's Report:**

- Chief Kantowski presented the following reports:
  - September and October Fire Report
  - October Truck Fuel Log

#### **Motion #163-2021**

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved the Fire Reports for September and October .
- Hometown Holidays will be held on December 3rd and 4th. There will also be a parade with fire trucks invited from neighboring departments.
- A good turnout for the first EMT training was noted.
- Explorer Matt Baylock addressed the Board of Commissioners and apologized for any rude or disrespectful comments he may have made.

#### **Motion #164-2021**

- Mr. Beach made a motion, seconded by Mr. Beavers and all approved the purchase of two traffic wands for the Fire Police at a cost of \$40 each from Churchville .

#### **Motion #165-2021**

- Mr. Beavers made a motion, seconded by Mr. Beach and all approved the purchase of three sets of gear for the Fire Police at state bid with a cost of \$4,260 from Eliza Co.

#### **Motion #166-2021**

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved to the following gear obsolete and surplus:

Gear	Serial Numbers
Coats	0304007163,175,956,1159,1333,1423,1370,1421,1326,1397,1487 1614,1616,1489,1637,1618,1722,1724
Pants	0202005543,1332,1779,1723,1148,1325,1582,1377,1615,1335, 1619,1570,1580,1494,949,1490,1396,1424,1418,1578
Helmets	1797,1362,1172,1796,955,1828,1599,1361

- Bob Jake reported the following:
  - 2022 contract from Vigilant Training has been received. The Commissioners agreed they will review the contract prior to approval and signing.
  - Junior Line Officers Christmas Party will be held on 12/17.
- Mike Lubitow informed the board of initial startup costs for the EMT/EMS of \$2,500 to purchase oxygen tanks and EMS bags.

- Follow up from previous meetings
  - Helmet cameras – See page 2
  - LOSAP – See Commissioner Reports.
  - Fire Police Boots (Tom Hayes) – still on ship in Pacific Ocean
  - 5” hose – received. The coupling is outstanding.
  - Light tower on #119 -completed
  - Explorer – See page 3
  - AED pads – received
  - Update on OSHA regulations – See page 2.

#### **Motion #167-2021**

- A motion was made by Mrs. Churchill and seconded by Mr. Beach, and all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

November FR= Front room; BR= Back room

3 – Livingston County Fire Police Meeting BR

6 – Vendor show both rooms

7- Retirement party BR

13 – Vendor show both rooms

14 – Boys soccer banquet FR

20 – Birthday parties in both front and back rooms

21 – Party BR

22 – Blood drive FR

December

4 – Vendor Show FR

25 – Party BR

#### **Fire Commissioner’s Reports**

- Mr. Dutton stated Dave Boyce and a representative from VFIS will meet with the Board in January to discuss LOSAP.
- Mr. Dutton reported all equipment from the Forestry Grant has been received and he will be meeting with Ranger Kordel this Friday afternoon to review the items.
- Mr. Dutton requested the Line Officers review the membership roster and provide him with any changes of status or new additions for the renewal of the cancer disability insurance.
- Mr. Dutton reviewed recent repairs to #119 and #114.

**Motion #168-2021**

- Mr. Beach made a motion, seconded by Mr. Cook and all approved payment to Mike Murphy in the amount of \$933, to come from the contingency line of the budget for electrical work done.

**Secretary Treasurer's Report**

**Motion #169-2021**

- Mr. Beach made a motion, seconded by Mrs. Churchill and all approved the purchase of a roll of stamps for \$58 and a box of file folders for \$12.
- The NYS Comptroller's office has contacted the District to review our compliance with the tax cap regulations for 2021 and 2022 budgets.
- The Fire Commissioner Election will be held on Tuesday, December 14.

**Motion #170-2021**

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved the Treasurer's Report and payment of vouchers #161-175 totaling \$14,271.79.

**Motion #171-2021**

- Mr. Beach made a motion, seconded by Mr. Cook and all approved adjourning the meeting at 8:30 p.m.

Respectfully submitted,

Susan J. Carson  
Secretary/ Treasurer