

CALEDONIA FIRE DISTRICT
September 8, 2021

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Mike Beavers and Ron Beach Jr.

Others Present: Secretary/Treasurer Sue Carson, Chief RJ Kantowski, Deputy Chief John Murray, Deputy Chief Mike Churchill, Andrew Carpino and Bob Jake.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Mr. Beach was delayed and arrived at 7:40 pm.

Bob Jake and Andrew Carpino arrived at 6:45 and 6:50 pm respectively.

Motion #130– 2021

Mr. Dutton made motion, seconded by Mr. Cook and all approved to accept the August meeting minutes with the following amendment:

Motion #122-021 is amended to read Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved removing Willie Shannon from active membership due to his moving outside the district and no longer being a resident.

Motion #131– 2021

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicant, Patrick Hanley residing at 351 Leicester Rd., Caledonia, NY within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicant has been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED, on motion of Commissioner Beavers, seconded by Commissioner Churchill, that applicant Patrick Hanley be approved for reinstatement of membership in the Caledonia Fire Department with a D status, subject to his completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:
 - Dutton: Aye
 - Beach: Aye

- Beavers: Aye
- Churchill: Aye
- Cook: Aye

Chief Kantowski's Report:

- Chief Kantowski presented the following reports for August:
 - Fire Report -23 runs noted.
 - Truck Fuel Log

Motion #132– 2021

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved the Fire Report for August.
- Maintenance
 - Front line apparatus received their preventative maintenance.
 - #119 was hydrotested at Fletch Air Systems.
 - Air pack maintenance was done on August 11 and 12. #118 air pack had a bad hose and strap. Replaced under warranty.
- Equipment update- and/or requests
Deputy Chief John Murray presented the following:
 - ID tags are in.
 - A discussion was held regarding the results of the recent hose testing. Three- inch hose lost can be replaced by stock already in place. 75 feet of five- inch hose and two 100 feet of 1 ¾ inch hose was lost. Possibly replace 1 ¾- inch hose in 2022.
 - Jackie Kolb is in need of proper fitting boots.
 - Noted prevention supplies are sufficient.

Deputy Chief Mike Churchill presented the following and a discussion was held:

- The light tower on #119 is not functioning properly and needs to be repaired or replaced. Churchville provided the following options with quotes:
 1. Remove inoperable light tower, return to manufacturer for repair and reinstall:\$10,765
 2. Remove inoperable light tower, return to manufacturer for repair, add optional LED upgrade and reinstall:\$19,400
 3. New direct replacement: \$19,525
 4. New LED replacement (four head fire research Spectra LED): \$28,175
- Waiting on quotes for additional equipment on the 2021 Chevy Silverado.

Motion #133– 2021

- Mr. Dutton made a motion, seconded by Mr. Cook and all approved the purchase of two five- inch x 50 feet lengths of hose at a cost of \$920 with payment coming from Hose Testing line of budget.

Motion #134– 2021

- Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved the purchase of a pair of boots not to exceed \$180.
- Deputy Chief John Murray presented the proposed 2022 Chief’s Budget.

Motion #135– 2021

- A motion was made by Mr. Beavers and seconded by Mrs. Churchill; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

September (FR =Front room; BR Backroom)

- 11 – Banquet – FR
- 13- Blood Drive – FR
- 16 – Livingston County Chiefs – BR

Fire Commissioner’s Reports

- Mr. Dutton provided an update on the air breathing system and additional electrical work being done.
- Mr. Dutton stated the District has received three pieces of equipment from the forestry grant but no shipment date on last three items.
- Mr. Dutton reviewed the Basic Life Support requirements needed for the District to provide training. Letters are required from the Town and Village endorsing the District. Chief Kantowski will approach the Town and Village to obtain the letters.
- Mr. Beavers commented The Cozy Kitchen will be honoring first responders, civil workers etc. with a luncheon on Monday, September 13.
- Mr. Cook reported the Building Committee has recently been reviewing sites. The next meeting will be held on September 29 at 6 pm.
- Mr. Cook inquired when the floors were scheduled to be cleaned. Deputy Chief Churchill noted once the school is finished using the equipment.
- Mr. Dutton stated the tax cap for the budget this year is 2%.
- Mr. Dutton requested Dave Boyce attend the October meeting to discuss LOSAP plans. Sue will contact him.

Secretary Treasurer's Report

- The District received \$460.24 from Selective Insurance as a rebate based upon losses.

Motion #136– 2021

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the renewal of Microsoft 365 in the amount of \$107.99.

Motion #137– 2021

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved the purchase of 250 checks and envelopes from Intuit at approximately \$240.

Motion #138– 2021

- Mrs. Churchill made a motion, seconded by Mr. Beavers and all approved the Treasurer's Report and payment of vouchers #125-140 totaling \$84,722.28.

Motion #139– 2021

- Mrs. Churchill made a motion, seconded by Mr. Cook and all approved temporarily adjourning the meeting at 8:20 p.m.

September 23,2021

Reconvene September 8,2021 Meeting

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill, Ron Beach and Mike Beavers

Others Present: Secretary/Treasurer Sue Carson

The meeting was called back to order by Mr. Dutton at 6:20 p.m. All present participated in the Pledge of Allegiance.

The Commissioners reviewed and discussed the proposed Chief's Budget along with balances for 2021 budget lines as September 1, 2021, finalizing the 2022 budget. The Public Hearing for the 2022 Budget will be held at the Fire Hall at 6:30 pm on Tuesday, October 19, 2021.

A discussion was held on the light tower replacement for #119. The Board was in agreement to remove the inoperable light tower, return to manufacturer for repair, add optional LED upgrade and reinstall at a cost of \$19,400. See page 2 for additional options and pricing.

Mr. Dutton stated Mike Murphy will charge \$940 to install electric on air breathing system.

Motion #140– 2021

Mr. Beach made a motion, seconded by Mr. Cook and all approved Mr. Dutton signing the Admar application to open an account and receive invoices for any purchases made.

Motion #141– 2021

Mr. Cook made a motion, seconded by Mr. Beavers and all approved approximately a 3% raise for the Secretary/ Treasurer position. Salary for 2022 is \$15,880.

Motion #142– 2021

Mr. Beavers made a motion, seconded by Mrs. Churchill and all approved payment by credit card to Barnard Chevrolet not to exceed \$900 for repairs made to 2017 Tahoe.

Motion #143– 2021

Mrs. Churchill made a motion, seconded by Mr. Beavers and all approved adjourning the meeting at 8:15 pm.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer