

CALEDONIA FIRE DISTRICT
April 14, 2021

MINUTES

Present: Fire Commissioners Jim Dutton, Don Cook, Meg Churchill and Ron Beach Jr.

Excused: Fire Commissioner Mike Beavers

Others Present: Secretary/Treasurer Sue Carson, Chief RJ Kantowski, Deputy Chief Mike Churchill, Deputy Chief John Murray, Lieutenant Bob Jake, Ethan Donaghue and Josh Gerber.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Motion #051 – 2021

Mr. Beach made motion, seconded by Mr. Cook and all approved to accept the March meeting minutes.

Ethan Donaghue and Josh Gerber introduced themselves to the commissioners as new members of the Fire Department.

Chief Kantowski's Report:

- Chief Kantowski presented the following reports for March:
 - Fire Report - 17 calls noted
 - Truck Fuel Log

Motion #052 – 2021

- Mr. Cook made a motion, seconded by Mrs. Churchill. and all approved the Fire Report for March.
- The Chief contacted Seth Graham to do preventive maintenance on the District's computers and found Seth was not proving the service anymore.
- Deputy Chief Murray reported Seth Meyer from the Mumford Fire District sustained injuries at a recent mutual aid call assisting Caledonia. He is receiving physical therapy.

- Three Motorola pagers were sent back to the company for repair at a cost of \$160 each.
- The Commissioners confirmed boots may be purchased for fire fighters on an individual basis if needed. Multiple purchases of boots must be brought a meeting for approval with appropriate quotes.

Motion #053 – 2021

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the purchase of a smart board and cart from 2utek at a cost of \$4, 018.75.

Motion #054 – 2021

- Mr. Cook made a motion, seconded by Mr. Beach and all approved the purchase of a carbide chain not to exceed \$260. Approval includes the ability to purchase it from Leake’s Fix It Shop if it is cheaper.

Motion #055 – 2021

- Mr. Beach made a motion seconded by Mr. Cook and all approved the purchase of 12 Survivor hand lights and two E Spot Lite boxes from Churchville Fire Equipment at a cost of \$1,352.

Motion #056 – 2021

- Mr. Cook made a motion seconded by Mrs. Churchill and all approved the purchase of two sets of turnout gear at state bid from Eliza Co. at a total cost of \$2,597. 50 and four pairs of Black Diamond boots from Churchville at \$175 per pair for the Fire Police.

Motion #057 – 2021

- Mr. Cook made a motion seconded by Mrs. Churchill and all approved the purchase of 10 Unication G5 pagers, under Monroe County contract with a total cost of \$6,405.50 plus \$45 shipping fees.

Motion #058 – 2021

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved the purchase of four Streamlight hand-light rechargeable batteries for a total of \$137, two Streamlight hand-light face -cap assembly for a total of \$20 and six sets of AED pads at a total cost of \$272.

Motion #059 – 2021

- Mr. Cook made a motion seconded by Mr. Beach and all approved the purchase of 15-yard signs at \$8 each and a banner for the Open House on April 24 at a cost of \$30 for a total of \$150.

Motion #060 – 2021

- Mr. Cook made a motion seconded by Mr. Beach and all approved the purchase of four red Cairns 1010 helmets at \$305 each.

Motion #061 – 2021

- Mr. Cook made a motion, seconded by Mr. Beach and all approved purchasing office supplies in the amount of \$490.28 as follows:
 - Brother TN 450 black toner - \$55.49
 - Four pack of three ring binders - 37.99
 - 36 packs of 3”x3” post it notes/stickies - 24.75
 - Two wire mesh compartment storage units - 46.84
 - 36 pack EXPO dry erase markers- 40.99
 - One box manila file folders - 9.49
 - 12 pack of sharpie markers - 19.49
 - One– 12 pk of legal notepads – 26.35
 - HP 26A black toner cartridge - 228.89
- Deputy Chief Churchill reported the following:
 - The invoice received for rehab work on #116 has been discussed with Churchville and invoice reduced to \$16,082.31 from \$17,482.31.
 - A discussion was held regarding the condition of the tank on #116. It may be advisable to adjust the truck replacement schedule and build a new tanker within the next two years or buy a used one.
 - In preparation for replacement of the Chief’s vehicle various pricing was reviewed for trucks. It was noted final costs must include all lights, graphics, etc. before being brought to the Commissioners for approval.
 - The new tank has been installed on #113 and the platform has been built. Pricing is being obtained for a forestry line and nozzle.

Motion #062 – 2021

- Mr. Cook made a motion, seconded by Mrs. Churchill and all approved the payment of \$1,607.31 for additional cost increases in #116 rehab work to Churchville be taken from the Contingency line of budget.
- Lieutenant Bob Jake discussed the following:
 - The iPad in #114 has been unlocked and is now in use on #119.
 - Open House – This will be held on April 24 from Noon until 4 pm. Events for the public include a car extrication drill and a doll house burn to show fire dynamics. Refreshments will be served to the public. The Ladies Auxiliary will provide breakfast in the morning for the members.
 - Explorers – Noted as going well with a new member this month. They will have a table at the Open House.
 - Babysitters Course – The Banquet will be June 1. Giveaways for participants were reviewed.

Motion #063 – 2021

- Mr. Beach made a motion seconded by Mrs. Churchill and all approved purchasing 30 canvas bags(\$27.99), 2 -20 pack of flashlights(\$50), and 50 first aid for children

slide guides(\$34.50) for the Babysitters Course and reimbursement to Karen Jake in the amount of \$56 for printer ink used for the Babysitters course totaling \$168.49.

Motion #064 – 2021

- Mr. Dutton made a motion, seconded by Mrs. Churchill and all approved the purchase of refreshments for the Open House not to exceed \$245.

- A discussion was held regarding a recent call where mutual aid firefighters were video recording the fire scene in violation of Caledonia’s Policy for Recording an Emergency Scene. The Chief will review the District’s policy with the appropriate fire departments participating in mutual aid.

Motion #065 – 2021

- A motion was made by Mr. Beach and seconded by Mrs. Churchill and all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

April

- 17 – Sheriff’s training
- 17 – Birthday party
- 24 – wedding

May

- 10 – Red Cross Blood Drive

- Follow up from Previous Meetings
 - #114 iPad – previously addressed. see above.
 - Reels and forestry hose – previously addressed – see page 3.
 - Timeline for #113 tank platform – see page 3.
 - Cummins contract – Sue has requested this.
 - Churchville invoice for #116 – previously addressed – see page 2.

Fire Commissioner’s Reports

- Mr. Beach requested if in the future there are fatalities at a fire scene, the commissioners are notified promptly. Mr. Dutton will ensure commissioners are notified.

- Mr. Dutton will contact Tom Hayes to finalize key job requirements for Fire Police.

- Mr. Dutton reported Passero Associates have completed the site exams.

Secretary Treasurer's Report

Motion #066 – 2021

- Mr. Beach made a motion, seconded by Mr. Cook and all approved to accept the 2021 lease with the Village of Caledonia and granting Mr. Dutton the authority to sign the lease for the District.

Motion #067 – 2021

- Mr. Dutton made a motion, seconded by Mr. Beach and all approved the cost of recent maintenance done on #113 by DJM Equipment in the amount of \$1,178.73 be taken from the Contingency line of budget.

Motion #068 – 2021

- Mr. Dutton made a motion, seconded by Mr. Cook and all approved amending motion #121-2020 to reflect Garlands Fabrication and remove Blum Brothers.

Motion #069 – 2021

- Mr. Dutton made a motion, seconded by Mr. Beach and all approved the cost of repairs to tanker #116 by Guthrie Heli-Arci in the amount of \$712.50 be taken from the Contingency line of the budget.

Motion #070 – 2021

- Mrs. Churchill made a motion, seconded by Mr. Beach and all approved the Treasurer's Report and payment of vouchers #46- 63 totaling \$22,186.71.

Motion #071 – 2021

- Mr. Cook made a motion, seconded by Mr. Beach and all approved adjourning the meeting at 8:25 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer