

CALEDONIA FIRE DISTRICT
October 15, 2019

MINUTES

Present: Fire Commissioners Jim Dutton, Ron Beach Jr. Don Cook, Mark Schroeder and Mike Beavers

Others Present: Secretary/Treasurer Sue Carson, Deputy Chief Tim Beavers, Kevin Hammond and Mayor Scott DiLiberto

The public hearing for the proposed 2020 budget was called to order by Chairman Jim Dutton at 6:30 pm. All present participated in the Pledge of Allegiance.

CALEDONIA FIRE DISTRICT
BUDGET HEARING AND PROCESS

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. PUBLIC HEARING ON BUDGET

I THE CHAIRMAN READS THE FOLLOWING NOTICE:

1. This is the public hearing regarding the 2020 proposed budget. In accordance with New York State Town Law, all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. Their budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget. The Board of Fire Commissioners in accordance with legal requirements has adopted their proposed budget on the 17th day of September 2019.
2. The Secretary of the Fire District has filed with this District an affidavit
 - i. Stating the public notice of this public hearing was published or posted at least once at least five (5) days before the date specified for the hearing in
 1. The Official Newspaper of the Fire District.
 2. The Official signboards of the Town of Caledonia
 3. On the Fire District website
 4. On the Town of Caledonia website
3. The Notice of Public Hearing specified the time and date when and the place where this Public Hearing would be held.
4. The Fire District Secretary also made available for inspection, at least five days before the public hearing, by any interested person during the Town of Caledonia Clerk's hours copies of the proposed budget.

5. The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.
6. Prior to the public comment portion of this budget hearing, we will hear from the Fire District Treasurer who will make a brief presentation about the preliminary budget to the Board of Fire Commissioners and members of the public who are present. The Fire District Treasurer will be asked to submit the proposed budget to the Board of Fire Commissioners and members of the public who are here this evening.

ii THE TREASURER PRESENTS THE PROPOSED BUDGET

- a. During this period the Treasurer should make a brief summary of the proposed budget.
- b. The Treasurer should not answer specific questions during this time so not to make this a question and answer session.

iii THE CHAIRMAN NOW STATES

The public comment period begins. I will now ask any person(s) present wishing to be heard on this proposed budget in favor of, or against, the proposed budget or any item in it to please raise your hand. I request that if you wish to address the Board on the proposed budget. When recognized, please state your name and address for the record. Please limit your comments to five (5) minutes. Please direct all your questions to the Board or the Treasurer. This is not a question and answer session. Your question will not be answered when asked. The Board is looking for your opinion on the budget or any part of it, whether favorable or not. Please tell us what you are in favor of regarding this budget or what you are against. You may ask questions, but this Board and the treasurer will not answer any questions, until the conclusion of the public comment period.

- c. No comments were made by the guests.

iv CONCLUSION OF THE PUBLIC COMMENT PORTION OF THE HEARING

- a. The Chairman now states: "The public comments period this annual budget hearing has now concluded. The Board of Fire Commissioners is now allowed to ask questions.
 - i The members of the Board of Fire Commissioners now ask questions.
 - ii The Treasurer or the Chairman, if able to do so, address the issues raised during the public comments period.

At 6:35 pm the regular meeting was opened.

The budget hearing was held open while the regular meeting was running concurrently.

A general discussion was held with the mayor regarding the fire hall's rent increase. The mayor noted over the years, funds have been taken from other departments in the village to cover costs associated with the fire hall. Going forward any excess funds from the District's rent will be put in a separate fund for any future expenses. Mr. Beavers stated he has no issue paying a rent for a fair amount but noted the District is volunteer organization, not a commercial for profit business. Mr. Cook inquired how the cost of utilities are determined for the fire hall. The mayor did not have those exact figures with him but estimated roughly \$1,000 a month. Mr. Cook suggested monthly rent of \$2,000 instead of \$2,400. The mayor stated he would have to bring the request back to the Village Board.

Mayor DiLiberto left at approximately 6:50.

Motion #115-2019

Mr. Beavers made a motion, seconded by Mr. Schroeder and all approved closing the budget hearing at 7:17 pm. No comments from the public were received during the hearing.

Motion #116-2019

Mr. Beach made a motion, seconded by Mr. Beavers and all approved passing the 2020 Caledonia Fire District Budget as presented.

Motion #117-2019

Mr. Beavers made a motion, seconded by Mr. Cook and all approved to accept the September meeting minutes with the following amendments:

Page 2; Fire Commissioners Report first bullet: An antenna not scanner would be picked up on Friday.

Motion #118-2019

Mr. Beavers made a motion seconded by Mr. Cook and all approved removing Tim Quinlan from active membership.

Chief Ayers' Report:

In Chief Ayers' absence, Deputy Chief Beavers presented the Chief's Report.

- Deputy Chief Beavers presented the following reports:
 - September Fire Reports. The Deputy Chief noted 4 calls and 6 controlled burns in September.
 - September Truck Fuel Log

Motion #119-2019

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the Fire Report for September.

- New nozzles for the hoses are here.
- There will be a CPR class held at the fire hall on October 28.

Motion #120-2019

- A motion was made by Mr. Beavers and seconded by Mr. Beach; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

October (FR= Front Room; BR =Back Room)

- 11 - Foodlink
- 13 - Party (BR)
- 19 – Funeral reception
- 20 – Birthday Party (BR)
- 26 – Parties (FR & BR)

Fire Commissioner’s Reports

- Mr. Dutton stated he had been in contact with Ray DiRaddo and provided him with the RFP for the new Fire Hall. Mr. DiRaddo referred a contractor and engineer to the Fire District that would be willing to come out and meet with the Commissioners and building committee. They have done work for numerous Fire Districts.

Motion #121-2019

- Mr. Beach made a motion, seconded by Mr. Cook and all approved providing \$500 from the food expense budget line to cover the catering cost of the Christmas party.
- Mr. Schroeder noted he had not had time to look at the hydrant on Mc Ewen Road.
- Mr. Dutton informed the board of the following maintenance update:
 - #114 – Went to Churchville for annual maintenance last week. Deck gun does not work. Passenger door will not open.
 - #116 – Will be at Churchville on Monday for annual maintenance.
 - #118 – Siren needs repair.
 - Churchville will be at the fire hall on Wednesday or Thursday to do noted repairs on #114 and #118.
- Mr. Schroeder also noted #119 air bag has a slow leak.

Secretary Treasurer's Report

Motion #122-2019

- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved moving forward with an application to obtain a Tractor Supply credit card, authorizing Mr. Dutton to sign the application on behalf of the Fire District and request two credit cards to be held by the Chief and the District Treasurer.
- The District received \$29.52 in a settlement from Staples.

Motion #123-2019

- Mr. Cook made a motion, Mr. Beavers seconded, and all approved the Treasurer's Report and payment of vouchers #130 - 142 totaling \$13,533.74.

Motion #124-2019

- Mr. Beavers made a motion, seconded by Mr. Schroeder and all approved adjourning the meeting at 7:28 p.m.

Respectfully submitted,

Susan J. Carson, Secretary/Treasurer