

CALEDONIA FIRE DISTRICT

March 13, 2019

MINUTES

Present: Fire Commissioners Don Cook, Mark Schroeder, Mike Beavers and Ron Beach Jr.

Excused: Fire Commissioner Jim Dutton

Others Present: Secretary/Treasurer Sue Carson, Chief Jeff Ayers, Deputy Chief Tim Beavers, Bill Lysko, Jacob Greene, Mike Knutowicz and Andrew Carpino

The meeting was called to order by Co - Chairman Mike Beavers at 6:30 p.m. All present participated in the Pledge of Allegiance.

Motion #037 -2019

Mr. Schroeder made motion, seconded by Mr. Beach and all approved to accept the February meeting minutes.

Jacob Greene joined the meeting at 7 pm to introduce himself to the Board. He left shortly thereafter.

- WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of applicant, Jacob Greene residing at 3447 Avon Caledonia Rd., Caledonia, NY within the territorial boundaries of the Caledonia Fire District/area protected and
- WHEREAS, the Board has been further informed that the applicant has been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;
- IT IS HEREBY RESOLVED, on motion of Commissioner Schroeder, seconded by Commissioner Beach, applicant Jacob Greene. be approved for membership in the Caledonia Fire Department with a D status, subject to his completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:
 - Dutton: Not present
 - Beach: Aye
 - Beavers: Aye
 - Cook: Aye
 - Schroeder: Aye

Motion #038 -2019

- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved removing Larry Silvernail from active membership.

Chief Ayers' Report:

- Chief Ayers presented the following reports for February:
 - Fire Report
 - Truck Fuel Log

Motion #039 -2019

- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved the Fire Report for February .
- The Decon Pak has been received and is in the truck.
- The surplus gear has been disposed of.

Motion #040 -2019

- Mr. Cook made a motion, seconded by Mr. Schroeder and all approved the purchase of a Past Chief helmet shield for Mike Churchill in the amount of \$40.
- Maintenance:
 - #114 – EGR issue has been fixed. There is no heat in the cab and has been sent to Churchville for repairs.
 - #116 - Shoreline plug is bad. Churchville will be at the Fire Hall tomorrow to look at this and the battery issue.

Motion #041 -2019

- Mr. Beach made a motion, seconded by Mr. Schroeder and all approved the purchase of a shoreline plug for #116 in the amount of \$500.

Motion #042 -2019

- Mr. Cook made a motion, seconded by Mr. Beach and all approved sending #118 to Avon to participate in lift up training provided by Livingston County on Saturday, March 16 from 1:30 – 2:00 pm with the understanding if #114 is not back in service, #118 will be needed for calls and not sent to Avon.

Motion #043 -2019

- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved sending #118 to BEFO training on March 21.
- A spaghetti dinner and silent auction benefit for Chris Beach will be held on April 12, at the Dome from 6-9 pm.

- The annual Easter Egg Hunt will be held on Saturday, April 20 from 10 am - Noon.

Motion #044 -2019

- Mr. Cook made a motion, seconded by Mr. Beach and all approved the use of the Walmart credit card to purchase candy and bicycles for the Easter Egg Hunt, not to exceed \$350.
- Chief Ayers apologized for not being able to attend the February meeting and the misunderstandings regarding the purchase of turn out gear. He also provided clarification regarding the purchases.

Motion #045 -2019

- A motion was made by Mr. Beach and seconded by Mr. Schroeder; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

March

- 3 – Birthday party – Backroom
- 8 – Food link - Both rooms
- 9 – Baby shower – Backroom
- 9 - Party– Front room
- 10 – Memorial Service
- 14 - Party– Front room
- 16 - Party – Backroom
- 23 – Party – Front room
- 23 – Meeting – Back room
- 24 – School Banquet – Backroom
- 24 – Party – Back room
- 30 – Citizen of the Year Banquet – Front room
- 30 – Party – Back room

Motion #046 -2019

- Mr. Beach made a motion, seconded by Mr. Cook and all approved the purchase of two tablets at state bid from Verizon at a cost of \$1,359.98 and the purchase of two cases and mounts not to exceed \$1,800.

Motion #047 -2019

- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved declaring the following surplus per serial number and sale of radios to All Season Distribution:

Pagers: 1302,1644,4225,0332,1800,1881,1641,1645,1642,1716,1875,1611,1765,1764, 1345,1433,1341,3207,1342,1880,1610,wbj34,1718,1938,1434,1607,1116,1435,1436, 1769,1443,1338,1809,1767,1115,1108,0812,1643,1431,525BX and 1082;

Radios:27534,21350065,1168,1086,1807,1563,0969,1756,0881,1805,0819,1924,0970,1804,0830,1926,1925,1923,W3195,1747,1748,1369,1750,1751,1749,1772 and 1165;

Portables:

0966,0394,0380,1592,1759,1603,1757,1760,1761,1602,1562,1758,0965,1886,1884and 1564;

Portable charging bases: 1752 and 1812.

- Laundry detergent for the turn out gear is needed. Quotes from Duco Industries were obtained at \$22.95 per gallon plus shipping costs and from Turnout Express at \$25 per gallon with shipping included.

Motion #048 -2019

- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved the purchase of laundry detergent not to exceed \$550.

Motion #049 -2019

- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved the purchase of six helmet fronts at \$40 each for the Explorers totaling \$240.
- Andrew Carpino discussed concerns with the Board regarding firefighters who are not completing mandatory training. Mr. Beavers stated training issues must be addressed at the Line Officer level.

Motion #050 -2019

- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved Andrew Carpino to move forward and determine if there is any interest by the firefighters to attend training hosted by the Monroe County 4th Battalion on September 7.
- Bill Lysko stated the Babysitters Banquet will be held Wednesday, April 10 at 6:30 pm. Barbara Martin is catering it.
- Patty Lysko will send the Commissioners their invitations to the banquet through email, including a RSVP to her.

Motion #051 -2019

- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved allocation of \$1,200 to pay for Babysitter Banquet food and service costs.

Motion #052 -2019

- Mr. Beach made a motion, seconded by Mr. Cook and all approved the purchase of 50 first aid cards at 69 cents each and 50 first aid kits at the cost of \$2.89 from Positive Promotions for the students attending the Babysitters course.

Fire Commissioner's Reports

- A discussion was held regarding the recent purchase of a pickup truck by the Department and the insurance coverage being issued under the District's policy.

Secretary Treasurer's Report

Motion #053 -2019

- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved contracting Raymond F Wager, CPA, PC to conduct the District 2018 audit at a cost of \$4,600 and authorizing Mr., Beavers to sign the letter of engagement.

Motion #054 -2019

- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved the 2019 Selective insurance policy package presented by Tompkins Insurance in the amount of \$31,565.18 with the contingency the Department reimburses the District for their premium of \$7,198.42.

Motion #055 -2019

- Mr. Beach made a motion seconded by Mr. Cook and all approved the purchase of four black printer cartridges in the amount of \$109 to reimburse Patty Lysko for printing the Babysitters training materials.
- Due to conflicts with the April 10 Commissioner's Meeting and the Babysitter's Banquet, the April meeting will be held on Thursday, April 4 at 6:30 pm.

Motion #056 -2019

- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved the Treasurer's Report and payment of vouchers #34-48 totaling \$37,994.22.

Motion #057 -2019

- Mr. Beach made a motion, seconded by Mr. Cook and all approved adjourning the meeting at 8:13 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer