

**CALEDONIA FIRE DISTRICT**  
**December 11, 2018**

**MINUTES**

Present: Fire Commissioners Jim Dutton, Ron Beach, Jr., Don Cook and Mike Beavers

Excused: Mark Schroeder and Chief Mike Churchill

Others Present: Secretary/Treasurer Sue Carson, Deputy Chief Jeff Ayers

Guests: Village Trustee Jerry O'Donoghue, Mayor Scott DiLiberto, Chris Buckley and Anthony Crisculoli

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Scott DiLiberto, Jerry O'Donoghue and Chris Buckley from the Village of Caledonia, joined the meeting to discuss the condition of the municipal building's roof which includes the Fire Hall. The following was discussed:

- The Village has consulted with Charlie Robinson who recommends the existing roof be removed. Prior to any work being done a core sample of the roof should be obtained to determine if there is any asbestos present.
- Replacement estimates range from \$100,000 to \$150,000.
- A summary of replacement factors was distributed to the Board.
- The Village is considering various way to pay for the roof, including grants but would like the Fire District to advise on its plans to stay in the building or not.
- The Fire Commissioner thanked the Village for joining the meeting and noted they would like to have an opportunity to discuss the Fire Hall location among themselves prior to giving the Village a decision.
- The District also requested the floor drain under #116 be looked at by Chris. It is wobbling.

Jerry O'Donoghue, Scott DiLiberto and Chris Buckley left the meeting at 7 pm.

Tony joined the meeting briefly to introduce himself to the Board of Commissioners. John Keller, also a new member could not attend due to an emergency at his house.

Mr. Cook made motion, seconded by Mr. Beach and all approved to accept the November meeting minutes.

## **Chief Churchill's Report:**

In Chief Churchill's absence Deputy Chief Ayers provided the Chief's Report.

- Deputy Chief Ayers presented the following reports for the month of November:
  - Fire Report
  - Truck Fuel Log
- Mr. Beavers made a motion, seconded by Mr. Beach and all approved the Fire Report for November .
- In order to take advantage of 2018 pricing, the line officers would like to purchase six sets of gear this week. Five sets from MES and one from Lion which includes the V-Force specifications. All gear is sold at state bid. MES pricing is \$2,908.28 and Lion is \$1,694.60 per set of gear. Gear will not be invoiced for 90 days and monies will be taken out of 2019 budget.
- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the purchase of six sets of gear at state bid with 2018 pricing not to exceed \$18,000.
- Maintenance:
  - #116 – Battery appears to be boiling over when plugged into charger. Battery is under warranty, but the battery tender may be bad.
- Incoming Deputy Chief Tim Beavers vehicle does not have a lightbar, siren and license plate lights. The following quotes were obtained:
  - Installation – Paul Schad \$750; Churchville \$2,200; 10-75 \$2,030
  - Feniex Lightbar – Ultra Bright Lightz \$1,599; Churchville \$1,699; Sirennet \$1,699
  - Siren – Star Headlight \$300; Strobesnmore \$391; Vehicle Safety 556.56
  - License plate lights – 124.99 each
- Mr. Cook made a motion, seconded by Mr. Beach and all approved the purchase of light bar, siren and two license plate lights for Deputy Chief Beavers vehicle at a cost not to exceed \$3,500.

## **Fire Commissioner's Reports**

- Mr. Dutton provided an update on the NYS Volunteer Firefighter GAP Coverage Cancer Disability Insurance. The following topics were discussed:
  - Tompkins Insurance has contacted the District and informed them Hartford does not appear to be able to meet the January 1, 2019 deadline for coverage.

- The coverage will now be underwritten by ACE American Insurance Company.
  - Tompkins has requested a Letter of Intent be signed by the Fire District, so they can move forward with obtaining a policy.
  - The annual premium is \$4,110.
- Mr. Beavers made a motion, seconded by Mr. Beach and all approved to accept the proposal by ACE American Insurance for the mandatory cancer disability policy, including permission for Mr. Dutton to sign the Letter of Intent.
- Mr. Beavers made a motion, seconded by Mr. Beach and all approved the Caledonia Fire District Sexual Harassment Prevention Policy as written and presented, this policy will also supersede the Policy Against Discrimination in the Workplace, approved on May 9, 2018.
- Mr. Beavers reported the Planning for the Future Committee meeting is scheduled for Saturday, January 12 at 10 am. Sue will have a legal notice of the meeting published in the Livingston County News and posted on the District's website.
- In Mr. Schroeder's absence, he requested the following be brought up by Sue:
  - Heather Hogle membership – She is living outside the District and should be removed from active membership. In response Mr. Dutton stated the Board had approved her as an out of District member contingent upon receiving a written request from her. If the District has not received this request by the January meeting, her membership will be changed to inactive.
  - Chief's Car – During Hometown Holidays the Chief's car was driven by an individual who was not a member. The incident was discussed by the Board.
- Mr. Beach made a motion, seconded by Mr. Beach and all approved to declare the HP printer in the Fire Hall junk.
- The 2019 Organizational Meeting will be held Wednesday, January 2 at 6:30 pm at the Fire Hall.

### **Secretary Treasurer's Report**

- A discussion was held regarding the 2018 year-end fund balances. Chief Ayers requested the purchase of five extra sets of gear with the funds available. If ordered now the gear can be purchased at 2018 pricing and state bid.
- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the purchase of five sets of gear at state bid and 2018 pricing not to exceed \$15,000.

- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the following distribution of the excess fund balances:

<b>Description</b>	<b>NYS Uniform System of Accounts</b>	<b>Amount</b>
Operating Expenses for January and February		\$26,024.46
Gear	A-3410.21	15,000
Fire Equipment (Deputy Chief Light bar, siren, lights for license plates)	A-3410.21	3,500
Reserve	A-9960.9	22,900
<b>Total</b>		<b>\$67,424.46</b>

- Mr. Beavers made a motion, seconded by Mr. Beach and all approved the Treasurer's Report and payment of vouchers #186 - 196 totaling \$5, 039.78.
- Mr. Beavers made a motion, seconded by Mr. Beach and all approved adjourning the meeting at 8:10 p.m.

Respectfully submitted,

Susan J. Carson  
Secretary/ Treasurer