

CALEDONIA FIRE DISTRICT
September 5, 2018

MINUTES

Present: Fire Commissioners Jim Dutton, Ron Beach, Jr., Don Cook, Mark Schroeder and Mike Beavers

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill and Deputy Chief Jeff Ayers

Guests: Dave Boyce, Greg Knicley and Jerry O' Donoghue

Mr. Beach was delayed and arrived at 7:20 pm.

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Mr. Beavers made motion, seconded by Mr. Cook and all approved to accept the August meeting minutes.

Dave Boyce and Greg Knicley from Tompkins Insurance joined the meeting to provide an update on the NYS Volunteer Firefighter GAP Coverage Cancer Disability Benefits Act and mandatory insurance coverage required by January 1, 2019. They noted the following:

- There are three proposed insurance coverage programs right now. The state has not approved any of them, leaving everything on hold.
- Hartford is endorsed by the FASNY and NYSAFC.
- Hartford is estimating the premiums will be between \$200-300 per fire fighter.
- Purchasing the coverage will be the same process as other insurances we have. Shane will be the contact.

Dave and Greg left the meeting at 6:52 pm.

Jerry O' Donoghue from the Village Board joined the meeting at 7 pm to discuss reimbursing the Village in the amount of \$864.33 for the damage done to the heater in the truck room. The Commissioners noted they would take this under consideration but would like to request Jerry attend a Fire District meeting once a quarter to discuss maintenance issues in the building. It was noted the roof is leaking over the Chief's office and the stripes need to be redone on truck room floor. Mr. O'Donoghue left the meeting at 7:15 pm.

Mr. Beavers made a motion, seconded by Mr. Schroeder and all approved payment to the Village of Caledonia in the amount of \$864.33 for repairs made to the heater in the truck room.

Mr. Schroeder made a motion seconded by Mr. Cook and all approved the payment to the Village be taken from the donations line of the budget, which has \$1,000 in it.

Chief Churchill's Report:

- Chief Churchill presented the following reports:
 - August and July Fire Reports
 - August Truck Fuel Log
- The missing portable has been returned and is back in service. It was noted the Livingston Count Sheriff 's Department did investigate the incident after it turned up at a yard sale in Hilton.
- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved the Fire Report for the months of July and August .
- Hose testing was conducted on August 6. The Chief recommended 3 - 5''x 100' and 2 – 1.75''x 100' lengths of hose be replaced.
- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the purchase of 3 - 5''x 100' and 2 – 1.75''x 100' lengths of replacement hose from Eliza Co, LLC at state bid in the amount of \$2,968.80.
- Cummins will be in this Friday to conduct the annual inspection of the generator.
- A motion was made by Mr. Beach, seconded by Mr. Schroeder and all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

September

- 1 – Anniversary Party (Backroom)
- 8– Shower (Backroom)
- 9 - Picnic (Front room)
- 14 – Food link (Both rooms)
- 15 – Wedding Reception (Front Room)
- 16 – Cancer Fundraiser (Front room)
- 22 – Big Springs Museum Dinner (Front room)
- 22 – 50th Anniversary Party (Back room)

- Mr. Cook made a motion, seconded by Mr. Beavers and all approved to amend the motion regarding the cost of two arrow signs purchased by the Fire Police from \$20 to \$26.95 each. See August minutes, page 2.

- The Chief and Deputy Chief presented the 2019 Budget Proposal to the Board of Fire Commissioners. The Board will meet again on Tuesday, September 18 at 6:30 pm, as a continuation of this meeting to finalize the 2019 Budget for the District.

Fire Commissioner's Reports

- Mr. Dutton inquired if the missing radio had been located. The Chief noted it has not been found but it is not necessary at this time to replace it.
- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved the purchase of 165' length of HDMI cable and a TV swivel bracket at a cost not to exceed \$200 from Seth Graham. The cable and TV bracket will be used for BRYX.
- Mr. Dutton made a motion, seconded by Mr. Beach and all approved entering Executive Session at 7:45 pm.
- Mr. Dutton made a motion seconded by Mr. Beavers and all approved leaving Executive Session at 7:55 pm.
- The Commissioners stated they support Chief Churchill in the suspension of driving privileges to the fire fighter discussed during Executive Session.
- The Commissioners also agreed going forward minutes will be taken during any Executive Session but not distributed. The Executive Session Minutes will be kept in a locked file drawer to be referred to when necessary and then collected back from the Commissioners at the same meeting to be secured again.

Secretary Treasurer's Report

- Sabin Metal donated \$1,000 toward fire prevention.
- A class action settlement check in the amount of \$25.60 was received from Staples.
- Due to a bank error with the calculation of interest in the Reserve account, Five Star Bank issued the District a check in the amount of \$38.02.
- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved using the District's credit card to pay for the iPad.
- The vendors ADI/Firehouse and Hurricane were sent letters last months informing them the District will not be requiring their services anymore.

- Mr. Beavers made a motion, Mr. Schroeder seconded, and all approved the Treasurer's Report and payment of vouchers #134 – 150 totaling \$6,786.09.
- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved adjourning the meeting at 8:43 p.m. and reconvening on Tuesday, September 18 at 6:30 pm.

**Reconvene Regular Meeting
September 18, 2018**

Present: Fire Commissioners Jim Dutton, Ron Beach, Jr., Don Cook, Mark Schroeder and Mike Beavers

Others Present: Secretary/Treasurer Sue Carson

The meeting was called back to order by Mr. Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

The Commissioners reviewed and discussed the proposed Chief's Budget along with balances for 2017 budget lines as September 1, 2018, finalizing the 2019 budget. The Public Hearing for the 2019 Budget will be held at the Town Hall at 6:30 pm on Tuesday, October 16, 2018.

Mr. Cook made a motion, seconded by Mr. Beach and all approved adjourning the meeting at 8:50 pm.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer