

CALEDONIA FIRE DISTRICT
May 9, 2018

MINUTES

Present: Fire Commissioners Jim Dutton, Ron Beach, Jr., Don Cook and Mike Beavers

Excused: Mark Schroeder

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill and Deputy Chief Jeff Ayers

The meeting was called to order by Chairman Jim Dutton at 6:30 p.m. All present participated in the Pledge of Allegiance.

Mr. Beach made motion, seconded by Mr. Cook and all approved to accept the April meeting minutes.

WHEREAS, the Board has been informed that the Caledonia Fire Department has approved the proposed membership of the following applicants: Makenna Gloskey, residing at 158 North Street, Caledonia, NY; Peter Kantowski, residing at 281 Grand Avenue, Caledonia, NY and Nicholas Mesiti, residing at 1052 Sandhill Road, Caledonia, NY within the territorial boundaries of the Caledonia Fire District/area protected and

WHEREAS, the Board has been further informed that the applicants have been cleared for membership based upon the successful completion of the arson/sex offense records check performed in accordance with Executive Law Section 837-o;

IT IS HEREBY RESOLVED, on motion of Commissioner Dutton, seconded by Commissioner Cook, that applicants Makenna Gloskey, Peter Kantowski and Nicholas Mesiti be approved for membership in the Caledonia Fire Department with a D status, subject to their completion of the oath of membership and subject to the six- month probationary requirements of the Caledonia Fire Department. On the roll call the vote was as follows:

Dutton: Aye
Beach: Aye
Beavers: Aye
Cook: Aye

- A motion was made by Mr. Beach and seconded by Mr. Dutton and all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

May

- 5 - Benefit
- 6 - Baby Shower
- 11 – Foodlink
- 12 – Meat Raffle
- 17 – Chiefs Meeting
- 18 – Party
- 26 – Birthday Party

Chief Churchill’s Report:

- Chief Churchill presented the following reports:
 - Fire Reports for the months of: October, November and December 2017 and February and March 2018. The April Fire Report is not complete at this time due to issues with the computer but will be presented at the June meeting.
 - Truck Fuel Log for April.
- Mr. Beavers made a motion, seconded by Mr. Cook and all approved the Fire Reports for October, November and December 2017 and February and March 2018.
- Representatives from Data Demon were not available to attend this month’ meeting. They have been rescheduled for the June meeting.
- Mike Knutowicz and other line officers will be attending the Chief’s Show in Harrisburg on May 19. They will require two rooms for one night. Reservations have been made at the Best Western in Clarion. Rooms are \$99 per night plus tax and room fees.
- Mr. Beavers made a motion, seconded by Mr. Beach and all approved the rental of two rooms for one night at the Best Western Inn located in Clarion PA for the Harrisburg Chief’s show and use of the District’s credit card for payment.
- Mr. Cook made a motion seconded by Mr. Beach and all approved the use of the van and WEX gas card for transportation to the Chief’s Show in Harrisburg.
- Motions for purchases at the Harrisburg Chief’s Show:
 - Mr. Beavers made a motion, seconded by Mr. Beach and all approved moving \$2,000 from the SCBA budget line to the turn out gear budget line and allowing

- Mike Knutowicz to purchase of boots, extrication and structure gloves and Nomex hoods not to exceed the amount of \$2,250.
- Mr. Beavers made a motion, seconded by Mr. Beach and all approved giving Mike Knutowicz authority to purchase two sets of irons, and water cans for the extinguishers within the budget.
- On June 4 the District will host a drill night at the Caledonia Town Barns with LeRoy, Stafford, Pavilion, York and possibly Bergen.
 - The warranty work done on #118 did have a \$100 deductible. Cummins did not notify Churchville Fire Equipment of the change to the warranty.
 - Mr. Beavers made a motion, seconded by Mr. Cook and all approved sending #114 to the Spencerport parade on June 7.
 - Mr. Dutton made a motion, seconded by Mr. Beach and all approved to allow the Fire Police to participate in mutual aid calls, travel with the District or if requested leave separately, including the use of the van with the York, Scottville and LeRoy Fire Departments

Fire Commissioner's Reports

- Mr. Dutton noted the following were discussed at recent AFDSNY training:
 - Hartford is the insurance carrier for the new GAP coverage disability insurance. Cost per fire fighter is approximately \$250.
 - New firefighters cannot actively participate until the District approves the memberships and the Livingston County Emergency Management Services receives the notification. They will not be insured.
 - An additional review of all credit card statements was recommended to help eliminate possible internal fraud. The District will incorporate this in their processes.
- Mr. Dutton noted Tompkins Insurance confirmed they do not limit coverage for fire truck drivers based upon being under 21. The Department's by laws do not state this limitation either. Based upon these facts, it was determined if the fire fighter is at least 18 and they are approved by the Line Officers, they can drive any of the District vehicles.
- Mr. Dutton discussed the following regarding the new security system:
 - He is managing the key fobs for the security system and noted two key fobs are not working.
 - Key fobs have been distributed to individuals with an absolute need to have them.

- Additional fobs will be distributed to area fire departments/districts for mutual aid.
 - During a recent call, pagers and phones went off but not the siren. The door did not automatically open because of the siren not blowing.
- Mr. Dutton reported the recent insurance claim for damage on #118 has been withdrawn due to the inability to exactly determine when the damage occurred. An estimate was obtained in the amount of \$2,900 to repair the truck. It should be noted the estimate was just sent to the District three weeks ago, although it is dated February 2018.
 - Mr. Beavers made a motion, seconded by Mr. Beach and all approved paying for the repairs to #118 from the Contingency line of the budget.
 - Mr. Dutton noted the portable pond on #114 is not draining well and a pump would improve this. Tractor Supply has them for approximately \$180.
 - Mr. Beach made a motion, seconded by Mr. Cook and all approved the purchase of a pump for the portable pond and #114, not to exceed \$180.
 - Mr. Dutton noted the District has not filed the claim on the missing radio. Chief Churchill stated he will provide description to Sue for claim.
 - Mr. Dutton requested an update on the status of the two gas detectors. The Chief noted one is back in service and the second detector needs an O2 sensor. The vendor is locating one.
 - Mr. Dutton asked for an update on the First Aid bags. Chief Churchill noted they have been placed in the trucks. The Pack Tracker has been reinstalled.
 - The next meeting of the Long - Term Planning Committee will be held this fall.
 - Mr. Beavers questioned if the tires at Feeley Hall had been brought to the auction on May 12. The Chief stated the tires had not been brought. Upon further discussion it was noted the tires are property of the Department, not the District. No further action is required.
 - Mr. Dutton made a motion, seconded by Mr. Beach and all approved to adopt the Sexual Harassment Policy as presented.
 - Mr. Dutton stated the Chiefs from Caledonia, Mumford and Scottsville have discussed running on all calls with each other, due to lack of fire fighters. Additionally, the area Chiefs determined the senior officer from any of the departments will be in charge of the fire scene until the line of officers of the Home department arrive.

- Mr. Dutton stated he will be meeting with Seth Graham on Thursday to try to address the computer issues the District has been experiencing.

Secretary Treasurer's Report

- Mr. Beavers made a motion, Mr. Beach seconded, and all approved the Treasurer's Report and payment of vouchers #67-89 totaling \$17,370.36.
- Mr. Beavers made a motion, seconded by Mr. Beach and all approved adjourning the meeting at 7:45 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer