

**CALEDONIA FIRE DISTRICT**  
**April 10, 2018**

**MINUTES**

Present: Fire Commissioners Jim Dutton, Ron Beach, Jr., Don Cook and Mark Schroeder

Excused: Mike Beavers

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill

The meeting was called to order by Chairman Jim Dutton at 6:33 p.m. All present participated in the Pledge of Allegiance.

Mr. Schroeder made motion, seconded by Mr. Beach and all approved to accept the March meeting minutes with the following amendment:

Page 4; 2nd bullet – Payment of the Accident and Health policy with a three - year prepaid premium is in the best interest of the District at a total cost of \$5,671. If the District had chosen to pay an annual premium of \$2,096, each year for three years, the total cost would have been \$6,288. If the District had chosen a three - year installment payment, the District would have paid \$1,960 each year for three years for a total cost of \$5,880. The Accident and Health carrier is Provident.

**Chief Churchill's Report:**

- Chief Churchill presented the Fuel Log for March.
- Fire Reports are still not available due to issues with ADI unexplainably shutting down. It may be necessary to purchase a camera to determine if a person is responsible or the system is shutting down on its own. Outstanding Fire Reports are as follows: 2017: October, November, December and 2018: February and March
- A representative from the software company Data Demon, will attend the next meeting to discuss the features of their product. The software would replace the current Fire House product. Initial pricing includes a \$3,000 set up fee and annual fee of \$4,500. Mr. Cook will also contact his nephew for a reference on the company.
- At a recent Explorers class, certain students were disrupting the class. This resulted in verbal and written warnings to Andrew Finch, Aaron Rychlicki and Evan Hands.

Evan was not allowed to finish the class and was asked to leave. At the following classes all students were well behaved, and no further incidents occurred.

- The Chief attempted to obtain additional pricing on the first aid bags. He reported Cintas is the only supplier in the area. The next closest company is in Connecticut.
- Mr. Beach made a motion, seconded by Mr. Cook and all approved the purchase six first aid bags from Cintas at a cost of \$999.11. The bags will be placed on the three chief's vehicles and #118, 119 and 114.
- The new security system installation remains unfinished, requiring software and key fobs. The Chief has made numerous attempts every week to contact Humphrey Electric without success.
- The front tires have been replaced on #116.
- Mr. Dutton made a motion, seconded by Mr. Cook and all approved the purchase of 24 boxes of fire wipes from MES at a cost of \$287. These are used to remove carcinogenic residue from gear and equipment.
- The air bottle #31002300 that was damaged at training has been replaced by Livingston County.
- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved declaring air bottle #31002300 damaged beyond repair and is surplus.
- One of the two portable radios that had been missing has been located. The District will submit an insurance claim against the remaining radio.
- The new thermal camera is back from repairs and is on the truck.
- The Pack Tracker has been repaired and just needs to be installed on the trucks.

### **Fire Commissioner's Reports**

- Mr. Dutton noted the work on the data storage for the District's computers has been completed. There are two external hard drives that back up data once a day and a thumb drive for a third computer. The Secretary/Treasurer's laptop is backed up to the Cloud.
- Mr. Dutton commented the county may have plans to expand their health insurance coverage through POMCO for the insurance required by the NYS Volunteer Firefighter GAP Coverage Cancer Disability Benefits Act. The Chief will contact Kevin Niedermaier to discuss. It was also noted the District would still incur additional expenses for the enhanced physicals.

- Mr. Dutton stated the review of the Sexual Harassment Policy will be tabled until the May Meeting to have all commissioners in attendance.
- Mr. Dutton noted during a recent call to the Krenzer farm, Mumford Deputy Chief Trewer appear to upset Judy Adams, a nurse who was working for the Krenzer family that day. This is very unfortunate and not acceptable behavior. Chief Churchill will call Ms. Adams and contact Mumford's Chief as well.
- A general discussion was held on mutual aid. It was noted at times trucks are called out and before they get to the scene, notification comes in they aren't needed. It was noted fire fighters may become discouraged and stop responding to calls.
- Mr. Schroeder inquired if the District had received credit from Sedam's for the casings from #116. The Chief noted the casings were too old for credit.
- Mr. Schroeder requested information regarding a new booster pump for #119. The Chief stated it is necessary and pricing is being obtained. The Cascade pressure relief valve is set at 4,500 pounds and needs to be adjusted to 5,550 pounds.
- Mr. Beach inquired if the old gear racks and tires (#115) at Feeley Hall had been sent to the Teitsworth Auction. Chief Churchville stated the auction will be held on May 12 and items are scheduled to be taken there.
- Mr. Beach also requested an update on the new ambulance service. Mr. Dutton stated Chief Churchill and he spoke with CHS and their intention is to respond with the District at no cost. They are currently looking for land within Caledonia to house two ambulances and a flag car. Runs with the ambulance have been great so far.
- Mr. Dutton noted the importance of all fire fighters responding to calls be in turn gear.
- Mr. Dutton stated all fire fighters should be encouraged to take advantage of the New York State training that is being offered. There are additional training opportunities and the benefits of being trained sooner.
- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved Mr. Dutton, Mr. Beavers and Sue Carson to attend training offered by AFDSNY on May 5 in Elba at a cost of \$25 per person, use of the credit card for payment and driving the van to the training.

## Secretary Treasurer's Report

- Chief Churchill noted voucher #54 submitted by Churchville Fire Equipment for a deductible of \$100 on warranty work for #118 may not be correct. The District will pay the invoice at this time and the Chief will contact Churchville.
- Mr. Schroeder made a motion, Mr. Cook seconded, and all approved the Treasurer's Report and payment of vouchers #46 – 66 totaling \$6,847.77.
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- Mr. Beach made a motion, seconded by Mr. Schroeder and all approved adjourning the meeting at 8:08 p.m.

Respectfully submitted,

Susan J. Carson  
Secretary/ Treasurer