

CALEDONIA FIRE DISTRICT

March 14, 2018

MINUTES

Present: Fire Commissioners Ron Beach, Jr., Mark Schroeder and Mike Beavers

Excused: Fire Commissioners Jim Dutton and Don Cook

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill

Guests: Dave Boyce

The meeting was called to order in Mr. Dutton's absence by Co -Chairman Mike Beavers at 6:30 p.m. All present participated in the Pledge of Allegiance.

Dave Boyce from Tompkins Insurance presented the proposed 2018 package insurance coverage for the District.

The following was discussed:

- Selective Insurance's premiums are very stable. They have provided coverage for the District for 15 years with only a 10% increase in premium over that period.
- The policy has Jones Hall insured for \$400,000, but the Department may want to consider having it appraised.
- The Commissioners reviewed coverage on the trucks. Coverage was increased on #118 to \$850,000. Premium increase is estimated at \$300.
- Dave summarized the high points of recent training he had attended regarding the NYS Volunteer Firefighter GAP Coverage Cancer Disability Benefits Act. He noted the insurance carrier hasn't been determined yet by the municipalities, but it is expected to be in place by mid-May. Additionally, rates have not been set. He also noted the cost of physicals for interior firefighters will increase. This is due to the expanded requirements establishing an individual's baseline health. The physicals will have to be conducted prior to January 1, 2019.
- It was noted the District may want to schedule physicals ahead of time. Chief Churchill will contact Northern Star Health Services to see if they are aware of the requirements and what plans they may have to address the impact.

Dave Boyce left the meeting at 7:00 pm.

Mr. Schroeder made a motion, seconded by Mr. Beach and all approved the payment for the renewal of the District's insurance policy package at a cost of \$24,113.71 with the understanding the Department will reimburse District for their portion.

Mr. Schroeder made motion, seconded by Mr. Beach and all approved to accept the February meeting minutes.

Chief Churchill's Report:

- Chief Churchill presented the Truck Fuel Log for February.
- The outstanding Fire Reports are being worked on and are anticipated to be presented at the April meeting.
- Bill Humphrey was scheduled to complete the work on the security system this Monday. But due to a family emergency, the work is still outstanding.
- One of the new thermal imaging cameras would not charge and was sent back to the manufacturer.
- The Pak Tracker circuit board shorted out but is covered by a warranty.
- The District is scheduled to meet with the new ambulance service, CHS on Friday, March 16 to discuss how they will run with us.
- Mr. Beach made a motion, seconded by Mr. Schroeder and all approved the purchase of new tires at a cost of \$395.89 each, at state bid for #116 from Sedam's not to exceed \$1,000.
- A discussion was held on the upcoming Easter Egg Hunt, including replacement of the plastic Easter Eggs and Easter Bunny costume, along with the usual expenses of bikes and candy. The board decided the purchase of the Easter Bunny costume will be considered for the 2019 budget but to move forward on the usual purchases, plus new plastic Easter eggs.
- Mr. Beach made a motion, seconded by Mr. Schroeder and all approved the following purchases for the Easter Egg Hunt: plastic eggs at a cost not to exceed \$50 and bikes and candy not to exceed \$300, including the approval to use the Walmart credit card to pay for purchases.
- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved the purchase of 17 helmet bands and helmet holders at a cost of \$952 to be charged against the Chief's line in the 2018 Budget.

- Mr. Schroder made a motion, seconded by Mr. Beach and all approved entering Executive Session at 7:24 pm.
- Mr. Beach made a motion, seconded by Mr. Schroeder and all approved leaving Executive Session at 7:28 pm.
- The review of the Sexual Harassment Policy will be tabled until the April Meeting.
- A motion was made by Mr. Beach and seconded by Mr. Schroeder; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

March

- 6 – Bank of Castile Banquet
- 9 – Foodlink
- 10 - Turkey Federation Party
- 11 – Wrestling Banquet
- 14 – CP Ward Safety Training
- 15 – Lions Club Corn Beef and Cabbage Dinner
- 15 – Gromark Training
- 17- Stamp Lady
- 20 – Livingston Co. Highway Superintendents
- 24 – St Agnes Raffle
- 31 – Easter Egg Hunt

Fire Commissioner’s Reports

- Mr. Beach inquired if #118 had been repaired yet. The Chief stated the District is waiting for the quote from Churchville Fire Equipment
- Mr. Beavers noted #116 is leaking oil. The Chief stated he will call Caledonia Diesel to have it looked at.

Secretary Treasurer’s Report

- A book of stamps was purchased for \$50.
- All items for the 2017 Audit have been provided to Raymond Wager’s office.
- The real estate tax levy was received in the amount of \$311,759.
- All existing Capital and Equipment Reserve Certificate of Deposits have been closed and combined into two certificate of deposit reserve accounts, each titled Capital

Equipment & Apparatus Reserve Fund GML 6G. The certificates are as follows: Five Star Bank in the amount of \$361,745.90 and The Bank of Castile in the amount of \$188,818.26.

- New York State has made modifications on how premiums may be charged for Accident and Health Insurance. This has resulted in a shortfall in the budget for this line item. The District has \$3,600 allocated for a two-year prepaid premium. The increase to three years as mandated by the state leaves a shortfall fall of \$2,071. Tompkins has offered the following payment options:
 - Annual premium: \$2,096
 - 3-yr Installment Premium: \$1,960 with a 6.7% discount off annual premium.
 - 3-yr Prepaid Premium: \$5,671 with a 10% discount off annual premium.
- Mr. Beach made a motion, seconded by Mr. Beavers and all approved payment of a three-year pre-paid premium of \$5,671 and transferring \$2,071 from the Contingency line to pay for the premium increase of the Accident and Health policy.
- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved to accept the 2018 lease with the Village of Caledonia, requiring a monthly rent payment of \$1,400 and giving Mr. Beavers the authority to sign it for the District.
- Mr. Schroeder made a motion, Mr. Beach seconded, and all approved the Treasurer's Report and payment of vouchers #29 - 45 totaling \$50,005.76.
- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved adjourning the meeting at 7:38 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer