

**CALEDONIA FIRE DISTRICT
October 17, 2017**

MINUTES

Present: Fire Commissioners Jim Dutton, Jeff Deragon, Ron Beach Jr. and Mark Schroeder

Others Present: Secretary/Treasurer Sue Carson and Chief Mike Churchill

Excused: Don Cook

The public hearing for the proposed 2018 budget was called to order by Chairman Jim Dutton at 6:35 pm. All present participated in the Pledge of Allegiance.

**CALEDONIA FIRE DISTRICT
BUDGET HEARING AND PROCESS**

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. PUBLIC HEARING ON BUDGET

I THE CHAIRMAN READS THE FOLLOWING NOTICE:

1. This is the public hearing regarding the 2018 proposed budget. In accordance with New York State Town Law, all Fire Districts must, prior to the adoption of their budget, hold a public hearing on their budget. Their budget hearing must be held in such a manner to maximize participation in the budget process. The purpose of this hearing is to discuss the contents of the budget. The Board of Fire Commissioners in accordance with legal requirements has adopted their proposed budget on the 26th day of September 2017.
2. The Secretary of the Fire District has filed with this District an affidavit
 - i. Stating the public notice of this public hearing was published or posted at least once at least five (5) days before the date specified for the hearing in
 1. The Official Newspaper of the Fire District.
 2. The Official signboards of the Town of Caledonia
 3. On the Fire District website
 4. On the Town of Caledonia website
3. The Notice of Public Hearing specified the time and date when and the place where this Public Hearing would be held.
4. The Fire District Secretary also made available for inspection, at least five days before the public hearing, by any interested person during the Town of Caledonia Clerk's hours copies of the proposed budget.

5. The purpose of this public hearing is to allow members of the public to make comments on the budget. Any person may be heard in favor of, or against, the preliminary budget or any item in it. Please note that this is only a proposed budget until the Board of Fire Commissioners adopts the final budget.
6. Prior to the public comment portion of this budget hearing, we will hear from the Fire District Treasurer who will make a brief presentation about the preliminary budget to the Board of Fire Commissioners and members of the public who are present. The Fire District Treasurer will be asked to submit the proposed budget to the Board of Fire Commissioners and members of the public who are here this evening.

ii THE TREASURER PRESENTS THE PROPOSED BUDGET

- a. During this period the Treasurer should make a brief summary of the proposed budget.
- b. The Treasurer should not answer specific questions during this time so not to make this a question and answer session.

iii THE CHAIRMAN NOW STATES

The public comment period begins. I will now ask any person(s) present wishing to be heard on this proposed budget in favor of, or against, the proposed budget or any item in it to please raise your hand. I request that if you wish to address the Board on the proposed budget. When recognized, please state your name and address for the record. Please limit your comments to five (5) minutes. Please direct all your questions to the Board or the Treasurer. This is not a question and answer session. Your question will not be answered when asked. The Board is looking for your opinion on the budget or any part of it, whether favorable or not. Please tell us what you are in favor of regarding this budget or what you are against. You may ask questions, but this Board and the treasurer will not answer any questions, until the conclusion of the public comment period.

- c. No comments were made by the guests.

iv CONCLUSION OF THE PUBLIC COMMENT PORTION OF THE HEARING

- a. The Chairman now states: "The public comments period this annual budget hearing has now concluded. The Board of Fire Commissioners is now allowed to ask questions.
 - i The members of the Board of Fire Commissioners now ask questions.
 - ii The Treasurer or the Chairman, if able to do so, address the issues raised during the public comments period.

At 6:40 pm the regular meeting was opened.

Mr. Beach was delayed and arrived at 7:00 pm.

The budget hearing was held open while the regular meeting was running concurrently. Mr. Dutton made a motion, seconded by Mr. Deragon and all approved closing the budget hearing at 7:20 pm. No comments from the public were received during the hearing.

Mr. Deragon made a motion, seconded by Mr. Beach and all approved passing the 2018 Caledonia Fire District Budget as presented.

Mr. Schroeder made a motion, seconded by Mr. Deragon and all approved to accept the September meeting minutes with the following amendment:

Page 1, Chief Churchill's Report - bullet #3: Mumford's truck was hit by a loader, not an excavator owned by LT Disposal. The loader was driven by an LT employee.

Chief Churchill's Report:

- Chief Churchill presented the Truck Fuel Log for September and noted the Fire Report was not available. The computer crashed, and a new hard drive needed to be installed. Seth Graham installed the hard drive and recovered all files.
- The wiring has been done for the new security system. Key fobs are not in yet.
- The flashover training conducted by the NYS AFC was well received.
- Mr. Dutton made a motion, seconded by Mr. Deragon and all approved the purchase of three SCBA carry bags, at a cost of \$135 each, 30 mask bags at a cost of \$32.50 each, 15 plain masks to complete the trucks and two Rhino cutters at a cost of \$669 each. The grip hoist which was approved as part of the 2017 budget, will not be purchased and the monies will be used to purchase the above items.
- Fire Prevention Activities
 - 10/26 – CMCS program
 - 10/28 – Fall Festival held at CMCS. Bounce house and trucks will be there
 - 10/31 – Open House at the Fire Hall
 - Mumford will also hold a program for kindergarten and pre -K children.
- A motion was made by Mr. Schroeder and seconded by Mr. Beach; all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate.

October

7- Gun raffle, front room

8- Baby shower, back room

11 – School testing, front room

21 – Stamp lady, back room

22 – Baby shower, back room

28 – Birthday party, back room

- Mr. Schroeder made a motion, seconded by Mr. Deragon and all approved the purchase of two past chief helmets with helmet fronts at cost of \$300 each.
- White tape is needed for the label maker. Sue will order this.

Fire Commissioner's Reports

- Mr. Dutton stated the resolution for disposal of the old air packs will be reviewed at the November meeting.
- Mr. Dutton presented a draft resolution to clarify and consolidate the two reserve funds. The commissioners should review it and discuss at the November meeting. A Permissive Referendum will be required to close reserve accounts.
- Mr. Dutton stated Meg Donegan has requested the use of the kitchen and board room for Hometown Holidays on 12/2 for the Big Springs Museum.
- Mr. Dutton commented it may be advisable to have a cleaning service come in to clean and strip the all the fire hall floors.
- Mr. Dutton noted the Fire District Affairs newsletter contained standard membership approval resolutions for the board minutes. The District will use these going forward.
- Mr. Schroeder noted the hose in the fire hall is leaking and lights are out. Chris Buckley from the Village has been asked to address these problems. Mr. Schroeder will also bring pricing to next month's meeting for pricing on hose reels.
- Mr. Beach inquired on the status of the security system. Chief Churchill stated all equipment is in, we are just waiting for programming to be done.
- Mr. Deragon made a motion, seconded by Mr. Schroeder and all approved Patrick Place using the Santa Chair on 11/11 for their craft sale.

Secretary Treasurer's Report

- A check in the amount of \$396 was received from Tompkins Insurance for cancellation of the insurance on the 2009 Chevy Equinox.
- A discussion was held on how the District's computers are being backed up. Sue will verify with Spectrum if this is currently being done through them.
- Check # 4832 payable to Cardmember Services was made out for \$330.13, instead of \$300.13. The voucher #140 reflected the correct information. Based upon the voucher being correct and approved, check #4832 was voided and replaced by check # 4833 and payment mailed. October Abstract reflects this activity and was noted by Commissioners Deragon and Beach.
- Mr. Deragon made a motion, Mr. Beach seconded, and all approved the Treasurer's Report and payment of vouchers #141 - 159 totaling \$31,908.93.
- Mr. Deragon made a motion, seconded by Mr. Beach and all approved adjourning the meeting at 8 p.m.

Respectfully submitted,
Susan J. Carson, Secretary/Treasurer