

CALEDONIA FIRE DISTRICT
May 10, 2017

MINUTES

Present: Fire Commissioners Jim Dutton, Jeff Deragon, Ron Beach, Jr.,
Don Cook and Mark Schroeder

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill and Jeff
Ayers

The meeting was called to order by Chairman Jim Dutton at 6:55 p.m. All present participated in the Pledge of Allegiance.

Mr. Deragon made motion, seconded by Mr. Beach and all approved to accept the April meeting minutes with the following amendments: Page 1: Correct the spelling of Aaron's last name to Rychlicki; Bullet #4 : The cost of the O2 sensor is \$328.13, not 4328.13.

Mr. Deragon made a motion, seconded by Mr. Beach and all approved removing Tom Torpey, John Krenzer and Robert Pullyblank from active membership due to their passing.

Mr. Deragon made a motion, seconded by Mr. Schroeder and all approved membership for Kevin McKay with a D status, subject to the six month probationary period and satisfactory background check.

Mr. Beach made a motion, seconded by Mr. Cook and all approved the reinstatement of active membership for Mike Beavers.

Chief Churchill's Report:

- Chief Churchill presented the following reports for April:
 - Truck Fuel Log
- The April Fire Report was unavailable and will be presented at the next meeting.

- 2017 Chevy Tahoe update:
 - Delivered by Van Bortel Chevrolet approximately two weeks ago
 - Insurance has been purchased
 - Floor mats and mud flaps have also been ordered. Mr. Dutton will complete the documents for the registration and title.
 - Commissioners reviewed graphics
- The Equinox plates will be surrendered and the insurance cancelled once all the additional lighting and graphics are completed on the Tahoe.
- The District has agreed to fill in for the Spencerport Fire Department on May 20 from 5 pm to midnight. #114 will be used for the fill in.
- The DWI Program held at CMCS is scheduled for June 2.
- RJ Kantowski will be attending the Chief's Show in Harrisburg. He has the authority to purchase items (boots, gloves, hoods . miscellaneous tools) at the show within the budget and use of the WEX gas card.
- A phone call was placed by Chief Churchill to Humphrey Electric regarding the security system. No one was available to take the call and a message requesting a return call was left.
- NYS is offering training and would like the District to host the event which includes a flash over simulator. The following were discussed:
 - The event is expected to be held in September or October.
 - NYS will produce flyer for it.
 - 60 participants are required and the District can reserve up to 15 spots for our own firefighters.
 - Cost is \$125 per firefighter.
 - The District would need to commit to the purchase of 70 sheets of OSB board for the training.
- Mr. Dutton made a motion, seconded by Mr. Deragon and all approved Chief Churchill to pursue hosting the NYS training, until such time more details are available.
- Deputy Chief Jeff Ayers reported MES provided a presentation on the Scott air pack product. Chief Churchill, Mr. Dutton and Captain Tim Beavers also attended. MES offered 25 air packs and bottles at a cost of \$206,001. The pricing is only good until June 8.
- Mr. Dutton stated prior to purchasing air packs Ray DiRaddo must complete the clarification of the original motions that created reserve accounts. Following the

clarification a permissive referendum would need to be held. The District also has the option to apply for a grant.

- On June 17 CRC will be hosting a Steak and Fry Dinner to recognize the Fire District for the assistance provided during the fire in 2015. The District will be receiving a grain bin rescue kit as a thank you.
- A motion was made by Mr. Beach and seconded by Mr. Dutton and all approved the J.W. Jones Hall fundraiser activities as listed below with all active fire fighters eligible to participate:

May 13 – Meat raffle

Fire Commissioner's Reports

- Mr. Dutton presented the proposed Caledonia Fire District Substance Abuse Policy.
- Mr. Deragon made a motion and seconded by Mr. Beach to approve the Substance Abuse Policy as presented. The motion was passed. Aye: 5 Nay: 0
- Mr. Dutton reported Georgia Pacific is offering another grant opportunity. The grant is for \$3,000 and applications must be in by July 7. It was suggested the grant proceeds could be used to purchase nozzles.

Secretary Treasurer's Report

- The proposed Internet Banking Policy was presented.
- Mr. Deragon made a motion, seconded by Mr. Beach and all approved the Internet Banking Policy as presented. Motion passed: Aye:5 Nay: 0.
- QuickBooks and Microsoft office were not able to be transferred over from the old laptop to the new one. This was partly due to the QuickBooks version the District has no longer being supported.
- Mr. Deragon made a motion, seconded by Mr. Dutton and all approved to pay an annual fee of \$120 to Microsoft for access to their Office 365 product.
- Mr. Deragon made a motion, seconded by Mr. Beach and all approved the purchase of QuickBooks at a cost of \$220.

- Mr. Deragon made a motion, Mr. Beach seconded and all approved the Treasurer's Report and payment of vouchers #57- 74 totaling \$7,601.20. Check # 4762 in the amount of \$358.00, payable to MES will be voided and a new check reissued for the correct amount of \$358.04. The MES voucher # 71 was made out for the correct amount of \$358.04.
- Mr. Deragon made a motion, seconded by Mr. Schroeder and all approved adjourning the meeting at 8:10 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer