

CALEDONIA FIRE DISTRICT
April 12, 2017

MINUTES

Present: Fire Commissioners Jim Dutton, Jeff Deragon, Ron Beach, Jr.,
Don Cook and Mark Schroeder

Others Present: Secretary/Treasurer Sue Carson, Chief Mike Churchill and Tim
Beavers

The meeting was called to order by Chairman Jim Dutton at 6:36 p.m. All present participated in the Pledge of Allegiance.

Mr. Schroeder made motion, seconded by Mr. Cook and all approved to accept the March meeting minutes.

Mr. Schroeder made a motion, seconded by Mr. Beach and all approved transferring Aaron Rychlycki's Explorer membership to active membership contingent upon receipt of the Department's letter and a satisfactory background check.

Chief Churchill's Report:

- Chief Churchill presented the following reports for March.:
 - Fire Report
 - Truck Fuel Log
- Mr. Schroeder made a motion, seconded by Mr. Deragon and all approved the Fire Report for March.
- Two gas meters are not functioning properly. Gas meter #1 requires an O2 sensor at a cost of \$328.13. Gas meter #2 needs to be rebuilt at a cost of \$895. A new gas meter is approximately \$1775. Chief Churchill will review other vendors and bring pricing to the next meeting.
- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved MES to repair the O2sensor on gas meter #1 at a cost of 4328.13.
- #114 appears to have an antifreeze leak and is at Churchville for repair.

- A discussion was held on the Top Ten Awards. The proposed awards this year are a tumbler and hat for 17 fire fighters. Hat pricing was obtained from J & B Sportswear and Firestore at \$18 and \$25 respectively per hat. Tumblers were priced at \$42 each.
- Mr. Schroeder made a motion, seconded by Mr. Cook and all approved the purchase of 17 hats from J & B Sportswear at a cost of \$306 and eliminate the tumbler from the Top Ten Award due to cost. Mr. Beach abstained from the vote.
- A discussion was held regarding the Tahoe lighting package. T & T Fabrication is not able to provide a quote due to Tim's recent injury. The District received quotes from the vendor 10-75 with various lighting packages. Concerns were voiced regarding the overall cost of the package and other significant expenses the District will be incurring.
- Mr. Dutton made a motion, seconded by Mr. Deragon to purchase the Tahoe's light bar and regular graphics from 10-75 at cost not to exceed \$8,100 as best value for the District. Votes were as follows:
In favor: (4) – Mr. Cook, Mr. Deragon, Mr. Dutton and Mr. Beach
Against: (1) Mr. Schroeder
- Mr. Schroeder suggested the Equinox be brought to a municipal auction to be sold. There is one in Palmyra on May 13. The Seller pays a 10% commission. Teitsworth has an online auction. The Buyer pays a 10% commission.

Fire Commissioner's Reports

- Mr. Dutton reported due to the excessive rain the area has received and the increase in pump details, additional submersible pumps were necessary.
- Mr. Dutton made a motion, seconded by Mr. Schroeder and all approved the purchase of three submersible pumps, suction hoses and extension cords from JC Smith at a cost of \$ 1,194.
- Mr. Dutton confirmed with Humphrey Electric they will honor the quote of \$8,525, including offsite monitoring and key fobs. Chief Churchill will follow up to schedule installation.
- Mr. Beach requested the Board consider adopting a Smoking Policy. Mr. Dutton will follow up with Ray DiRaddo for suggestion on format.
- Mr. Dutton stated the Babysitters Banquet was very successful with prominent members of the community in attendance.

- Mr. Dutton provided a brief history on the establishment of the District's equipment reserve accounts. While these were named Capital and Equipment Reserve, they were intended to be used for equipment. Mr. Dutton will contact Ray DiRaddo to discuss options for reserve accounts, including possibly amending original motions to define a reserve account for building acquisition.

Secretary Treasurer's Report

- A roll of stamps was purchased for \$49.
- The two new computers are in. The Microsoft products can't be transferred over from the old laptop without the discs. Microsoft does offer a product called Office 365. For an annual fee of \$99 the District can have the Microsoft products installed on up to five devices. Purchasing the product in this manner insures the District will always have the most up to date versions.
- Mr. Schroeder made a motion, seconded by Mr. Beach and all approved the paying the annual fee of \$99 for the Microsoft products.
- Mr. Deragon made a motion, Mr. Beach seconded and all approved the Treasurer's Report and payment of vouchers #33- 54 totaling \$53,812.26.
- Mr. Schroeder made a motion, seconded by Mr. Deragon and all approved adjourning the meeting at 8:25 p.m.

Respectfully submitted,

Susan J. Carson
Secretary/ Treasurer